

# WESTERN REGION SOCIAL SERVICE FORUM

Annual Report  
2009 - 2010



Sarvodaya 2nd Floor, St. Pius College Campus, Aarey Road, Goregaon E, Mumbai 400 063

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### Foreword

This is to express my heartfelt gratitude to all the Archbishops, Bishops and Directors of Social Works of Western Region Social Service Forum. It gives me joy to present the annual report of Western Region Social Service Forum, Mumbai.

The Social Apostolate of the Church is not a choice but a command to all "What so ever you do to the least of my brethren you did it to me" Mt- 25:40, Pope Benedict XVI in His encyclical Deus Caritas Est, says "20. Love of neighbor, grounded in the love of God, is first and foremost a responsibility for each individual member of the faithful, but it is also a responsibility for the entire ecclesial community at every level: from the local community to the particular Church and to the Church universal in its entirety"

The main role of the Forum is to build the capacity of the partners based on the social analysis of the partner organization. Any organization to run professionally, we need certain systems and structures to be built up. This year we had certain trainings to do so. The Human Resource Policy and Finance Policies are being formed not only for the Forum but even for the dioceses, with help from the experts from Caritas India. Financial systems are being built up, and different FORMATS are built up so that finance matters are cleared.

The grass-root-level beneficiaries are most important to us, so this year we had taken up Pachayat Raj Institute (PRI) as our strategy on focus, we trained many grass-root level partners to build their capacity so they approached their state government to get benefits from different schemes.

The Holy Father's May 2010 intention was to for Anti Human Trafficking, we need to build certain preventive measures to address the burning issue of human trafficking, we see suddenly some children or young girls missing and even never found. The Holy Mother Church is concerned for these unprivileged children; The WRSSF addressed this issue through our diocesan partners with the financial support of the CRS, Mumbai.

The FARM (Facilitating Agricultural Regeneration Measures) project has taken momentum; our partners can see actual results after our intervention. There is some change already seen and experienced by the Farmers in their fields.

I want to thank four zonal coordinators and Fr. Joseph Appavoo for their support and constructive guidance.

I once again thank all my collaborators, the Forum and Diocesan staff and the funding agencies Caritas India and CRS for their not only financial help but for professional help.

**Fr Francis Dabre**  
Executive Secretary --WRSSF



### About Us

The Western Region Social Service Forum (WRSSF) is the Regional Forum of all the 15 Diocesan Social Service Societies of Maharashtra, Gujarat and Goa.

WRSSF has been promoting developmental interventions among all its partners, on various issues like Right Based Approach, HIV/AIDS, Human Trafficking, community based disaster preparedness and management, Financial Management, Research and documentation etc.

With its inception in 1995, WRSSF has been functioning as a great source of inspiration and guidance on ideas of developmental dynamics. This Forum was formed with the primary objective of coordinating the multifarious activities of the diocesan social service societies. It has been five years that the Forum with the help of experts has been conducting various trainings and workshops in the Region on various social issues.

### Vision

"To establish a Just Society where Gospel Values of Love, Equality and Peace are lived and nurtured"

### Mission

"To promote the integral human dignity of all through a process of Empowerment of poor and marginalized"

### Our Objectives

- To promote noble values and facilitate integrated human development.
- Train personnel for promoting development and education
- Promote activities connected with ecological and environmental concerns.
- To provide forum of ideas and information to prepare and share educational materials and experience in the field of developmental work and facilitate joint action.
- To conduct research, documentation, seminars, training courses and furthering the objectives of the forum.
- To organize resource teams for different types of programs and provide their services to all the member diocese of the region.
- To promote peoples participation leading to people's organization development works and represents the region to the various authorities for justice and peace.

**Our Strengths**

The Diocesan Social Service Societies of Amravati, Ahmedabad, Aurangabad, Baroda, Bombay, Chanda, Gandhinagar, Goa, Daman & Diu, Kalyan, Poona, Nagpur, Rajkot, Nashik, Sindhudurg and Vasai

**LOCATION:**

Maharashtra, Gujarat, Goa, Daman & Diu

**STAFF AND INFRASTRUCTURE:**

1. Fr. Francis Dabre- Director
2. Mrs. Mary Goretti Xalxo- Program Coordinator
3. Dr. Mrs. Jacintha Mascarenhas- Documentation Officer -FARM- Vidharba
4. Mr. Bhimashankar Dhale -- Program Coordinator- FARM- Vidharba
5. Mr. Richard Tiwade- Accountant cum Documentist
6. Mr. Sanjay Boba – Driver cum office Assistant

**PARTNERS:**

Our DSSS Partners work under various difficult situations, but are outstanding in the work. Their dedication and sincerity has reaped appreciable results in the field of social, educational and health aspects. Besides the thrust areas of the Forum they are also dealing with other sensitive issues like Child labour, Infected and Affected Child population with HIV/AIDS, promoting alternative livelihood to poor, educating people for demanding their rights etc.

**WRSSF OFFICE LOCATION:**

Situated in Mumbai at Goregaon; WRSSF with less effort is able to reach its partners. The location is also easily accessible to partners. Being located on the shores of the Arabian Sea, Mumbai has a climate very equable climate suitable for all people throughout the year. Moreover the office is located in Sarvodaya building, (Sarvodaya Training Centre) which can accommodate 200 people at a time.

**INFRASTRUCTURE:**

The office has efficient staff and good infrastructure facilities like furniture, meeting halls, easily available accommodation, internet facilities, telephone, etc.



## ISSUES AND PROGRAMMES

ISSUES	PROJECTS AND PROGRAMMES ADDRESSING THE ISSUES
Environment And Sustainable Agricultural Practices	Facilitating Agricultural Regeneration Measures In Vidharbha _ FARM
Organisational Development Of Diocesan Social Service Societies	Capacity Enhancement Programme _ CEP
Protection of women and children from Human Trafficking	Sanrakshit Project
Social and Economic issues in the community	Maharashtra Integrated Development and Action for Society - MIDAS

**FARM Vidharba:**

Formation of the Structures for Integration in the Diocese – CDC, DDAB, TAC, and CCNA:

WRSSF has promoted creation of Core-development Cells in the all the 3 Dioceses. Each meeting was facilitated by the WRSSF Director, Fr. Francis Dabre and Caritas India Personnel.

**Enhancing the existing Systems in the three dioceses in order to have effective implementation of the VBH FARM Programme:**

Technical expertise of Caritas India personnel has helped WRSSF to promote a system of co-ordination and learning among its three developmental partners.

**Quarterly Review meetings of three dioceses:**

4 Quarterly review meetings were held in this year. DSSS staff now exhibit improved presentation skills during the meetings.

**Initial orientation & On Going watershed awareness training to the staff of 3 dioceses:**

These trainings were conducted to build the capacity of the DSSS staff as well as the community on field. Capacity building is the thrust area of the Forum and hence these trainings were conducted.

**Demonstration on Jivamarut Preparation**

Capacity building trainings such as fodder cultivation and fodder production at Kulagana, ( Amravati Diocese ) INP & IPM (Integrated nutrient management and Integrated pest management ) at Gotali. The demonstrations consist of preparation of Jivamarut and Dashparni Arks. 100% participation from farmers and enthusiasm to learn more was evident during the demonstrations.

**INP & IPM training conducted at Bhivgad, Nagpur.**

Nagpur diocese experienced Capacity building of farmers in sustainable agriculture, like vermin compost preparation and double cropping systems. These were the chief attraction of farmers. 5 farmers got motivated to take up such sustainable agriculture practices.

**Watershed training program conducted at Vastapur:**

60 group leaders of farmers groups were trained to perceive concepts like basic watershed concept, and they knew selection of watershed area, beneficiary selection criteria, types of land treatment activities and their impact.

**Organic Farming**

**Training at Bhivgad:** Providing technical inputs on organic farming

Follow up technical orientation for the 10 staff members for three days.



Follow up training organised for 11 FARM project staff of vidharbha diocese at paratwada on 18th to 20th Sep 09.

In these 3 days training community building technical details with practical details of structure such as Vermicompost, kitchen gardening and technical training on follow up action plan was prepared for taking future actions.

**Preparation of IEC materials including posters and leaflets:** For awareness generation to the larger community and for greater community participation and sustenance of the program IEC materials have been prepared and distributed.

**Exposure for 11 key staff to Pune:** The exposure and awareness of the best practices and the models are needed for effectiveness this new endeavour. Therefore one such exposure was conducted to Nagargaon village in Tehsil Shirur

Field of Kantilal Nalge, Chief Organic Farming promoter. Has been cultivating sugarcane and wheat for the past 10 yrs without the use of chemicals.

**Meetings and Trainings with Technical Person of Caritas India:**

On the Spot structures are examined, community interaction is organized and one day skill enhancement programme with DSSS staff is organized. Enhanced skill development is provided on field by Caritas India and WRSSF.

**Meeting with coordinators and animators:**

Each quarter the technical person for WRSSF visits the diocesan project area and meets and updates the skills and knowledge of the DSSS staff and community farmers. 3 such visits on a monthly basis are made to the field area. The need of the DSSS staff and farmers are assessed and likewise trainings and exposures are organized. During these meetings monthly plan of action and budget utilization is done on the field with the DSSS staff and IADC representatives those who are present.



Interactive meetings were conducted with Govt. organization and Non Govt. organization:

- Discussions of Mr. Bhimashankar the Program Coordinator of WRSSF with Mr. Praful Kukade, VADeM Coordinator helped to build rapport with likeminded NGOs. VADeM is a network of developmental organizations working to prevent farmer's suicides in the Vidharba region.
- Visit to the Punjab Rao Deshmukh Krishi Vidyalaya at Paratwada helped in gaining more knowledge about the researches being carried out on various crops, as well as helped to build rapport with the officials
- Meeting with Mr. Ranjit Jadhav, Coordinator of Vidharba WOTR organization proved beneficial as he was prepared to impart ongoing training to the staff in Amravati on technical inputs on organic farming.



**ACHIEVEMENTS**

**Savings made from the income generated through IGP by a farmer suicide family victim supported with IGP worth Rs. 10,000:**

1. Mrs. Rajakanya Prabhakar Rao Nirgude aged 40yrs, is from village Surali, Chandurbazar block, dist. Amravati. She owns only 2 acres of land. She has a family of 6 members to feed. The two acres of land was insufficient to yield for 6 members, and so her husband was indebted by Rs. 35000/-. Unable to get more loans and produce more yield, he committed suicide on 23<sup>rd</sup> September 2009. This poor woman now had the burden of not only feeding the family but also had loan to be repaid. Hence seeing her condition financial support of Rs. 10000/- was provided to her to initiate a Kirana Stores. In the beginning her shop was rented, now she has a shop of her own and earns Rs. 1500/- per month.



**Starting of IGP in a rented shop**

**An old second handed petty shop purchased with the income from IGP**

2. Mr. Bharat Madavi: A farmer from village Khairi, Umrer Tehsil, Project area of Nagpur, has been farming since his childhood. He has a family of 5 members, two children, wife and mother to fend for. He owns on 4 acres of land. Before he came into contact with our FARM he grew, wheat and tur and some soya bean, while being hardworking, he tried to grow vegetables like lady finger during the pre-summer months. With what he earned was around 10 quintals of wheat and 50kgs of Tur.



**RESULT OF FARM PROJECT INTERVENTIONS**

Field Bunds to store Water and increase Moisture in Soil:

Even now he owns only 4 acres of land, but is able to get 27 quintals of wheat, 8 Quintals of Chana, 3 quintals of Tur and 20000/- worth Lady's Fingers.

**Case study**

Name of the beneficiary	: Kavdu Yadav Satpute
Place	: Bhedoda village, Rajura Block, Chandrapur Dt.
Name of the activity	: Vermicompost pit
Implementing Organization	: Loksamgraha Social Service Society
Supporting organization	: Caritas India

**Background Information**

Mr. Kavdu Yadav Satpute is from Bhedoda village which is 24 kms away from LSSS Office, Ballarpur. Mr. He is a farmer. He has one daughter and two grandsons. His agriculture condition is very bad. He used the chemical fertilizer for the agriculture cultivation.

**Intervention undertaken**

Vermicompost preparation pit was provided.

**Results: After three months**

- ☞ Sufficient compost for the use of growing vegetables like tomatoes, brinjal, chilly and ladies finger.
- ☞ Uses vermin wash.
- ☞ Prepared to sell Vermicompost.
- ☞ Better quality of vegetables.

**CAPACITY ENHANCEMENT PROGRAMME (CEP)**

The WRSSF in association with Caritas India currently facilitating various capacity building programs in the western region with its DSSS partners. During this project period following workshops and trainings were undertaken;

**TRAINING ON PANCHAYATI RAJ INSTITUTIONS**

The Panchayati Raj system is not new in India. The 73<sup>rd</sup> constitution Amendment has given constitutional status. The Amendment provides opportunity to the women, backward class people in decision making process. However it requires awareness and access to education and training to the people to participate in the process and to perform their work effectively in the development process.

Being the capacity building and facilitating organization the WRSSF organized a series of training at regional and zonal level on Panchayati Raj for Development at the grass root level. Panchayati Raj Institutions are made responsible for the development in the villages. It is a long term and continuous process, which demands people's participation, requires awareness and access to education and training of common people to demand their rights and for elected members to perform their work effectively.



Regional Level PRI



Regional Level PRI workshop in Mumbai



**REGIONAL LEVEL TRAINING**

With an objective to facilitate a process of strengthening Diocesan Social Service Society Staff and to promote local initiatives and generate awareness about the need and importance of Panchayati Raj Institutions, training was held for all 15 Partners and staff.

**VENUE:** Mumbai 14th and 15th July 2009

**CONTENTS**

- Historical background
- 73rd amendment
- Three tier structure of PRI and their relationship
- Rules and responsibilities of the Gramsabha and the Grampanchayat
- Strategic Social interventions for strengthening PRIs
- Developmental programs and schemes through panchayatiraj institutions

**ZONAL LEVEL WORKSHOPS**

ZONES	DATES	VENUE
Konkan	21 <sup>st</sup> , 22 <sup>nd</sup> September 2009	Goregaon Mumbai
Vidharba	10 <sup>th</sup> 11 <sup>th</sup> December 2009	Jeevan Vikas Sanstha, Paratwada
Marathwada	22 <sup>nd</sup> , 23 <sup>rd</sup> January 2010	Ahmednagar
Gujarat	19 <sup>th</sup> 20 <sup>th</sup> January 2010	Ahmedabad

**OUTCOME**

The DSSS staff capacity has been enhanced to mobilize Govt. resources through the Panchayats. 20% women at community level were already attending the meetings of Gram Sabha, but now the DSSS staff is able to motivate more number of women to attend these meetings and voice their issues.

**FINANCE MANAGEMENT WORKSHOP**

Finance Management is an integral part of any organization or even a project. There needs to be proper link between implementing programmes in line with the financial resources available.

It needs building the Financial Capacities of DSSS staff on uniform basis.

Training on Tally software accounting was conducted for the accountants and the directors facilitated by Mr. Joseph and Mr. Sebastian from Caritas India at Sarvodaya, Mumbai



Exercise on Tally



Finance management training at Sarvodaya Mumbai

**OUTCOME:** All 15 partners are accounting their projects on Tally ERP 9 software.

**WORKSHOP ON SITUATIONAL ANALYSIS & RESULT BASED MANAGEMENT (RBM)**

CARITAS India has been supporting DSSS' with various developmental projects to enhance quality of living among the vulnerable communities.

This training program was jointly facilitated by the FORUM and CARITAS INDIA at Sarvodaya Training Centre, St. Pius College Campus in Mumbai. It was designed to provide the DSSS director's and program coordinators with a training tool introducing Result-based Management applied to management of DSSS programs and projects

Situational analysis provides an overview of the current status of any projects or programs or the organization. The analysis describes to what extent organizations have integrated programs, needs and practices of the beneficiaries and the area. The analysis also proves that what number and variety of activities that are already been conducted in the area.

The training was facilitated with common understanding and integration of major concepts which are the basis for a more efficient planning, management and monitoring of DSSS projects and programs. CARITAS INDIA identified ASK as a suitable partner with potential, experience and competence to carry out the capacity building program on situational analysis and contracted to take on consultancy services in this regard. ASK was tasked with developing training modules and comprehensive training programs that would result in improved project planning and designing of project proposals.

The resource person from ASK enabled the participants in developing many tools to implement their projects. He gave each partner time and personally assisted in developing result chain indicators and performance measurement frame work. The workshop combined presentation by facilitator with quiz tests and practical with small group exercises to reinforce key concepts and tools.

The specific objectives of the situational Analysis Training were to;

- To get baseline information of the project area and beneficiaries
- Understand scope of problem tree analysis
- Identify core needs of the beneficiaries
- Understand various tools and its uses in analysis

This training was provided with using definitions, examples and practical exercises. The facilitator combined presentations and small group exercises to reinforce key concepts and tools.

**The Learning and Expected Outcome**

The training enhanced the knowledge and skills of partners for developing their project formulation and project implementation. MIDAS partners will have prepared a project proposal based on their learning's.



## HUMAN RESOURCE DEVELOPMENT AND FINANCE POLICY

With the support of Caritas India the WRSSF organized one day reflection on formulating HR and FINANCE policy for all the DSSS. A draft policy of HR and Finance Policy for the FORUM was presented and discussed by all the DSSS directors and recommended to the General Body.

### HUMAN TRAFFICKING:

An estimated global annual profit made from the exploitation of all trafficked forced labour is US \$31.6 billion. The majority of the trafficking victims are between the ages 18 to 24 years. Out of which an estimated 1.2 million children are trafficked every year. Growing numbers of child labourers and women are found in our region for various works such as domestic help, at the hotels, construction sites, casual labours, at industries etc. Their conditions are very inhuman. Majority of them experience sexual abuse or no pay for their work. We find majority of the victims are interstate migrants for labour due to disasters in Bihar, South India, communal violence in Orissa, Naxal attacks in Chattisgarh and Jharkhand. The increase in domestic servitudes Child Trafficking is due to development of tourism in Goa, Maharashtra, and Kerala. There is increase in domestic servitudes and Child Trafficking due to development.

### PROJECT SANRAKSHIT (Protection of women and children)

The human trafficking today is experienced in many forms in the western region to a great extent from children to adults, in men and women and in all age groups. What is needed is the skill to be able to identify the type of HT activity and tackle it. Prevention is the best cure it is said and so sensitizing the population and making them aware of the situations they live in and being able to analyze any form of such HT activities taking place is what is required for prevention.

Through the project Sanrakshit the FORUM conducted sensitization and capacity building programs at all the dioceses to understand what is human trafficking and how it is affecting our target community that we serve. There was also a lesson learnt workshop conducted in Goa to understand whether the partners have able to understand the concept and whether they are able to integrate the issue in their existing programs. Goa diocese has advanced their work to protect the victims by forming vigilance committees in their parishes. The animators are capacitated with the knowledge on human trafficking issues to identify the victims and assistance.



Sensitization Program on HT at Diocese level

WRSSF

**Sensitization and Capacity Building Workshops**

Dioceses	Date	Venue
Aurangabad	July 29 <sup>th</sup> 2009	Aurangabad Diocesan Pastoral Centre, Aurangabad
Ahmedabad	1 <sup>st</sup> August 2009	Diocesan Pastoral Centre, Ahmedabad
Gandhinagar	20 <sup>th</sup> August 2009	Diocesan Pastoral Centre
Rajkot	6 <sup>th</sup> August 2009	Diocesan Pastoral Centre, Rajkot
Kalyan	18 <sup>th</sup> August 2009	Mulgaon Community Centre, Badlapur
Sindhudurg	9 <sup>th</sup> and 10 <sup>th</sup> September 2009	Diocesan Pastoral Centre, Navsarni
Nashik	21 <sup>st</sup> January 2010	Don Bosco Gramin Vikas
Nagpur	12 <sup>th</sup> August 2009	Diocesan Pastoral Centre, Archbishop's House Nagpur
Amravati	9 <sup>th</sup> December 2009	Jan Vikas Kendra, Paratwada
Poona	18 <sup>th</sup> and 19 <sup>th</sup> December 2009	Diocesan Pastoral Centre, Poona
Goa	11 <sup>th</sup> September 2009	Caritas Holiday Home, Panjim
Baroda	-	-
Bombay	20 <sup>th</sup> August & 23 <sup>rd</sup> September	Seva Sadan, Thane & Dadar
Vasai	30 <sup>th</sup> July 2009	Talasai Mission Centre

**OUTCOME**

Have concept clarification on Human Trafficking

**REGIONAL WORKSHOP**

LESSON LEARNT WORKSHOP IN GOA AT CARITAS HOLIDAY HOME BETWEEN 9TH, 10TH, 11TH, FEBRUARY 2010

Inaugurating Lesson Learnt Workshop in Goa





Exposure visit to ARZ in Goa

ZONES	OUTCOMES
Konkan Vidharbha Marathwada Gujarat	Enhanced perception and knowledge about identifying victims and providing assistance.

#### MIDAS

MIDAS has been supported by CARITAS INDIA to 6 dioceses of Maharashtra. They are Sindhudurg, Poona, Aurangabad, Nashik, Kalyan and Vasai. MIDAS focuses on the sustainability of the projects of all the dioceses even after the projects are withdrawn. Therefore it focuses on creating various structures and strengthening them. The FORUM plays a role to facilitate capacity building programs for the dioceses as well as the structures that are formed. Forum is the member of Core Development Committee of all the MIDAS implementing diocese. The director of the Forum attends the meetings that are held quarterly in all the dioceses. The Forum in collaboration with Caritas India- Bombay conducted capacity building trainings on finance management, HR and Finance policy, Result-based management for enabling dioceses' to implement their programs more professionally.

### MEETINGS OF THE FORUM

**Trustees meeting:** The Trustees meetings are held twice in a year once in the month of December and July. In the December meeting the Trustees are updated with the progress of the forum activities, projects and programs by the executive secretary. The Treasurer presents the financial report of the current year and the budget for the forth coming year. In the last meeting held in Rajkot on 11<sup>th</sup> December the Treasurer presented the difficulties in the financial system of the forum. He recommended proper book keeping, projection of cash flow, hiring of finance professional, introduction of finance policy and HR policy. The Trustees approved to work on the same.



**Directors Meeting:** The DSSS directors meet twice a year in the month of July and February. These meetings are convened to engage directors to dialogue about the innovations in the forum, to suggest capacity building programs, to discuss future projects and grants, and to discuss unique challenges and opportunities associated with forum and DSSS programs. In the July meeting it was decided to have an exposure visit to Navsarni, Pastoral Centre of Sindhudurg Diocese in February 2010. In February meeting the directors shared their best practices and innovations on various issues that they are engaged. Kalyan diocese showed a documentary prepared by the youth group on the social responsibility. There was an exposure visit in organized to see the livelihood initiatives of the dalit SHG groups.

**Zonal Coordinators meeting:** The zonal coordinators are the working group of the Forum. Two meetings were organized for the zonal coordinators at Sarvodaya Mumbai. The meeting in October was organized for the zonal coordinators to discuss what roles the coordinators would be playing in the FORUM programs. First of all the Zonal Coordinators need to understand the structure of the forum. Therefore they were explained the framework of the Forum.



MUMBAI: 12TH OCTOBER 2009

#### HIGHLIGHTS

- Structure of the Forum.
- Roles and Responsibilities of the Director, Treasurer and Zonal Co-ordinators.
- Administrative Functions and Governance.
- Discussions on Draft HR and Finance Policies presented by the Forum and Partners.
- Programmatic Functions of WRSSF
- Sustainability of the Forum

#### **Zonal Coordinators Meeting for formulating HR & Finance Policy: 1<sup>st</sup> March 2010**

To discuss and work to develop effective financial system and HR Policy of the organization.




**ANNUAL GENERAL MEETING:** The annual general meeting was held on July 15, 2009 at Sarvodaya Training Centre, St. Pius College Campus, Mumbai. The programs of the Forum were reported and unique challenges were discussed. The audit report was presented and approval was taken with necessary corrections.



**MEETING WITH CRS/CARITAS:** Time to time meetings with CRS and CARITAS is held at Sarvodaya or at CRS office at St. Mary's Mazgaon. In 13<sup>th</sup> October 2009 a meeting was held with Mr. Suresh Rao State Representative CRS Gujarat for future plan of action and funds utilization. In this meeting the CRS was updated with the sensitization program of Project Sanrakshit and discussed to hold a lesson learnt workshop to understand the progress of the project. The funds utilization was discussed and budgets were reworked.

Similarly quarterly meeting organized with Caritas India to reflect on the CEP project and FARM project. Besides reporting to share progress of the projects and to assess capacity building needs of the DSSS.

VELERIAN RODRIGUES & CO CHARTERED ACCOUNTANT VIRAR		REPORT OF AN-AUDITOR RELATING TO ACCOUNTS AUDITED UNDER SUB-SECTION (2) OF SECTION 33 & 34 AND RULE 19 OF THE BOMBAY PUBLIC TRUST ACT.	
Registration No: F-23262			
Name of the Public Trust:-		WESTERN REGION SOCIAL SERVICE FORUM	
For the year ending on		31.3.2010	
a)	Whether accounts are maintained regularly and in accordance with the provision of the Act, and the rules:		YES
b)	Whether receipt and disbursement are properly and correctly shown in the accounts		YES
c)	Whether Cash balance and vouchers in the custody of the manager or trustee on the date of audit were in agreement with the accounts;		YES
d)	Whether all the books, deeds, accounts, vouchers or other documents or records required by the auditor were produce before him		YES
e)	Whether a registered of moveable and imoveable properties is properly maintained, the changes their in are communicated from time to time to the riginal office and the defect and inaccuracies menton in the previous audit report have been duly compiled with;		YES
f)	Whether the manager or trustee or any other person required by the auditor to appear before him did so and furnish the necessary information required by him;		YES
g)	Whether any property or funds of the trust were applied for any object or purpose other then the object or purpose of the trust.		NO
h)	The amount of outstanding for more then one year and thwe amounts written off, if any		NIL
i)	Whether tenderers were invited for repair or construction involving expenditure exceeding Rs. 5000/-		NIL
j)	Whether any money of the public trust has been invested contrary to the provision of section 35;		NO
k)	Alienation , if any, of the immoveable property contrary to the provision of Section 36 which have cometo the notice of the auditor;		NO
l)	All cases off irregular, illegal or improper expenditure, or failure or omission to recover monies or other property belonging to the public trust or of loss or waste of money or other property thereof ,and was in consiquence of breach of trust or mis application or caused any other misconduct on the part of the trustees or any other person while in the mannagment of the trust;		NO
m)	Whether the budget has been filed in the form provided by rule 16 A		YES
n)	Whether maximum and minimum number of the trustees is maintained		YES
o)	Whether meetings are held regularly as provided in such instrument		YES
p)	Whether the minute books of the proceeding of the meeting in maintained		YES
q)	Whether any of the trustees has any interest in the investment of the trust		NO
r)	Whether any of the trustees is debtor or creditor of the trust		NO
s)	Whether irregularities pointed out by the auditors in the accounts of the previous year have been duly compiled with by the trustees during the period of audit		NIL
t)	Any spesiol matter which the auditor may think fit or necessary to bring to the notice of the deputy or Assistant charity commisioner.		NIL
Place : VIRAR		For VELERIAN RODRIGUES & CO Chartered Accountants	
Dated : 18/04/2010		 V. F. RODRIGUES Proprietor Memb no 103587	



**WESTERN REGION SOCIAL SERVICE FORUM**  
Registration No: F-23262


**SCHEDULE - IX C (Vide Rule 32)**

1. Income as shown in the Income & Expenditure Account		2649921.01
2. Items not chargeable to Contribution Under Section 50 and Rule 32		
i) Donations received from other Public Trusts and Dharmadas	-	
ii) Grants received from Government & Local Authorities	-	
iii) Interest on sinking or Depreciation Fund	-	
iv) Amount spent for the purpose of secular education	-	
v) Amount spent for the purpose of medical relief	-	
vi) Amount spent for the purpose of Veterinary treatment of animals	-	
vii) Expenditure incurred from donation for relief of distress caused by scarcity, drought, flood, fire or other natural calamity	-	
viii) Deductions out of income from lands used for agricultural purpose:		
a) Land Revenue and Local Fund Cess	-	
b) Rent payable to superior landlord	-	
c) Cost of production, if lands are cultivated by trust	-	
ix) Deductions out of income from lands used for non-agricultural purposes:		
a) Assessment, cesses and other Government or Municipal Taxes	-	
b) Ground rent payable to the superior landlord	-	
c) Insurance premium	-	
d) Repairs at 10 percent of gross rent of buildings let out	-	
x) Cost of collection of income or receipts from securities, stocks, etc at 1 percent of such income	-	
xi) Deductions on account of repairs in respect of building not rented and yielding no income, at 10 percent of the estimated gross annual rent	-	
Gross Annual Income Chargeable to contribution		2649921.01

Place : VIRAR

Dated : 18/04/2010

For **VELERIAN RODRIGUES & CO**  
Chartered Accountants

  
 Membership No. 103587  
 (V. I. RODRIGUES)  
 Proprietor  
 Memb no-103587



VELERIAN RODRIGUES & CO  
CHARTERED ACCOUNTANT  
VIRAR

The Bombay Public Trust Act 1950  
Name of the Public Trust:-

Registration No: F-23262

**WESTERN REGION SOCIAL SERVICE FORUM**

SCHEDULE-IX  
Vide Rule 17(11)

Income & Expenditure Account for the year ending 31.3.2010

EXPENDITURE		Rs.	Rs.	INCOME		Rs.	Rs.
To	<b>Expenditure in respect of properties:</b>						
	Rates, Taxes, Cesses			By Rent received			
	Repairs and maintenance			<b>By Interest received</b>			127,359.00
	Salaries	33,616		On Bank F.D Account	-		
	Insurance			On Securities	-		
	Depreciation	45,312		On Loans	-		
	(by way of provision of adjustment):-			On Saving Bank Account	-		
	Other Expenses	121,826.60	200,755	By Dividend	-		
To	Establishment Expenses		2,230,040	<b>By Donations</b>			
To	Remuneration to Trustees		-	In Cash			
To	Remuneration (in the case of a math) to the head of the math including his household expenditure, if any.		-	By Cheque			2522562.01
To	Legal Expenses		-	By Summer Camp Fees			-
To	Audit Fees	3,000	3,000	By Lifetime Membership fees			-
				By Transfer from Reserve			-
To	<b>Contribution and Fees</b>			By Deficit carried over to Balance sheet			
	Amount Written off:			By Excess of Expenditure over Income.			
	(a) bad debts	-					
	(b) Loan Scholarship	-					
	(c) Irrecoverable Rents	-					
	(d) Bank Chgs	1,135	1,135				
To	Miscellaneous Expenses						
To	Amount transferred to Reserve or Specific Funds						
To	<b>Expenditure on Objects of the Trust</b>						
	(a) Religious						
	(b) Educational						
	(c) Medical Relief						
	(d) Relief of Poverty						
	(e) Other Charitable Objects						
To	Surplus carried over to Balance Sheet		214,991.41				
			2,649,921.01				2,649,921.01

As per our report on even date  
For Velerian Rodrigues & Co

Chartered Accountants  
Date:- 18/04/2010

For WESTERN REGION SOCIAL SERVICE FORUM



