

WESTERN REGION SOCIAL SERVICE FORUM

WRSSF



ANNUAL REPORT

APRIL 2007 – MARCH 2008



Sarvodaya, 2nd Floor, St. Pius College Campus
Aarey Road, Goregaon (E), Mumbai 400063

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ACKNOWLEDGEMENT

With heartfelt gratitude to all the Bishops and Diocesan Directors of Western Region Social Service Forum I take pleasure in presenting the Annual & Financial Report for the year 2007-2008. I am deeply grateful to all the Bishops of the Region, especially Archbishops Filipe Neri Ferrao and Abraham Viruthakulangara for appointing me as Executive Secretary and Fr. C. C. Jose as Treasurer of WRSSF, thereby placing implicit trust in us.

In order to sharpen our approach at the diocese level, we had organized seminars on revisiting the Diocesan Perspective Plan. This gave us a strategy to plan for the needs of the dioceses. It was decided in the meetings of the Directors in February 2007 to take up the topic on Right Based Approach

This year the Right Based Approach (RBA) was the main focus for the Western Region. Today we need to focus on the Rights Based Approach, as there are basic legal rights of people which, are constantly being violated. As a result of which people are not allowed to live as human beings and Jesus' words of "... but I have come that you might have life, life in all its fullness" In John 10:10. We as a Church based organization have often been identified only as charity and welfare organization and this outlook towards the WRSSF needs to be changed. WRSSF believes and strongly works with people and the urgent need to educate people of their rights and responsibilities is the call of day. Sensing this need, the Diocesan Directors had proposed in Nagpur at their annual meeting in February 2007, to have a comprehensive Capacity Building Programme on RBA. In July 2007 we invited all the Diocesan Directors, Gender Coordinators and Social Workers from our region for the seminar on RBA and Mr. Josantony Joseph was the main resource person. It was at this regional workshop, the Directors voiced the need that this programme should also be done at the zonal levels. This then resulted in the four zonal trainings from July to December 2007 for which I am grateful to Lorraine Fernandes for coordinating this well.

Integrated Approach is now the key focus in six Dioceses of our Region: there are different NGOs working independently in each diocese. Under the MIDAS Program (Maharashtra Integrated Development Action for Society) we try to bring them together for a unified approach in the Diocese. The Forum is now actively involved in the process and accompanies these dioceses in this program.

Farmers suicides of Vidharba is a great concern both for the Forum and Caritas, India. A lot of effort is being put into meeting this challenge. We organized meetings with many stakeholders to plan strategies to address the issues. The Forum has requested Caritas India and other donor agencies to help. Projects are

being prepared for this massive work in the region. We are grateful to the Vidharba diocese for taking up this issue and working towards this goal.

I am grateful to the Chairman, Vice Chairman and Bishops of the Region, the Governing Body, the Diocesan Directors and my old & new staff for their continuous support and guidance.

And lastly, but not the least I sincerely extend my thanks and gratitude to our treasurer Fr. C. C. Jose who has worked in close collaboration with me this past year. I also take this opportunity to congratulate him on being appointed as the new Provincial of CMI.

Fr. Francis Dabre
Director, WRSSF

Mission of WRSSF

WRSSF is a non-profit organization established in 1982 with the aim of promoting the spiritual, intellectual, cultural and social development of the people of the Vidharba region.

Main Objectives of WRSSF

- To promote and develop the spiritual life of the people of the Vidharba region.
- To provide a platform for the people of the Vidharba region to express their views and concerns.
- To promote and develop the intellectual, cultural and social life of the people of the Vidharba region.
- To provide a platform for the people of the Vidharba region to express their views and concerns.

Vision of WRSSF

« To establish a Just Society where Gospel Values of Love, Equality and Peace are lived and nurtured »

Mission of WRSSF

« To promote the integral human dignity of all through a process of Empowerment of the poor and the marginalized »

Main Objectives of WRSSF

- To promote noble values and facilitate integrated human development.
- Train Personnel for promoting development and education
- Promote activities connected with ecological and environmental concerns.
- Organise a documentation centre

WRSSF Board of Trustees

Archbishop Filipe Neri Ferrao:	: Chairman
Archbishop Abraham Viruthakulangara	: Vice chairman
Fr. Francis Dabre	: Executive Secretary
Fr. C. C. Jose	: Hon. Treasurer
Bishop Bosco Penha	: Member
Bishop Thomas Elavanal	: Member
Bishop Edwin Colaco	: Member

WRSSF GENERAL BODY

Archbishop Filipe Neri Ferrao : Chairman	Archbishop Abraham Viruthakulangara : Vice Chairman
Fr. Francis Dabre : Exe. Secretary	Fr. C. C Jose CMI : Hon. Treasurer
Cardinal Oswald Gracias	Archbishop Felix Machado
Archbishop Stanly Fernandes	Bishop Agnelo Gracias
Bishop Edwin Colaco	Bishop Thomas Dabre
Bishop Vijay Anand CMI	Bishop Thomas Elavanal
Bishop Gregory K	Bishop Valerian D'souza
Bishop Thomas Mcwan	Bishop Godfrey de-Rosario S.J
Bishop Percival Fernandes	Bishop Bosco Penha
Bishop Lourdes Daniel	Fr. Jolly Puthenpura
Bishop Alwyn Barretto	Fr. Wilfred Saldanha
Fr. Joseph Appavoo	Fr. Rocky Banz
Fr. Pius Mathew	Fr. Alex A. Dias
Fr. Victor Pais	Fr. Valeriano Vaz
Fr. George Vattamattam	Fr. Patrick Lemos
Fr. Wilson Rodrigues	Fr. Jeetendra David
Fr. Elias Rodrigues	Fr. Baptist Lopes
Fr. Richard Pereira	

INTRODUCTION

The Western Region Social Service Forum had resolved in its last meeting to strengthen the capacities of DSSS functionaries and staffs on RBA (Right Based Approach) and revised Diocesan Perspective Plan under the guidance and collaboration with Caritas India.

1. The WRSSF team conducted seminars in following Dioceses partners to revisit the diocesan perspective plans; Kalyan, Vasai, Sindhudurg, Aurangabad, Chanda, Amravati, Nashik and Pune. It was attended by diocesan partners.

2. Maharashtra Integrated Development for Action for Society (MIDAS) is presently implemented in six diocese of Maharashtra since its inception on 1st Oct.2007. MIDAS is a programme based developmental programme of Caritas India and emphasized on strengthening the capacities and integration of all diocesan programs and activities of western region. Besides funding, Caritas India has been assisting in various programs and technical support; i.e. restructuring of DSSS and development of guidelines for bringing professionalism into our functioning, project implementation, financial managements, and documentation.

3. The western region has been experiencing a huge influx of trafficked persons and their exploitation. Hence WRSSF planned to address the issue of Women in distress (human trafficking) in the context of RBA in collaboration with the CRS Mumbai.

MEETINGS

I- *Governing Body Meetings*

There were two Governing meetings held during the financial year 2007 - 2008. First meeting was held on 17th July at Sarvodaya St. Pius College Campus, Goregaon (E) Mumbai.

And the second governing body meeting was held on 7th Dec.2007 at the Bishop's House, Vasai.

Agenda discussed and resolved;

- To read and confirm the minutes of the previous meetings.
- To read and approve the budget for the period April 1st 2008 to March 31st 2009, and authorize the executive secretary and Hon. Treasurer to sign and forward the same to the charity commissioner, Mumbai.
- Appointment of WRSSF staff.
- Report on Rights Based Approach.

- A.O.B with the permission of the chair.

It was resolved:

- That the Executive Secretary was authorized to finalize the contract between WRSSF and Archdiocese of Bombay for the 2nd Floor office space at Sarvodaya for WRSSF at St. Pius College campus, Goregaon, Mumbai.
- The Accounts for the year 2006- 2007 was accepted and was approved to be presented to the charity commissioner.
- That M/S A. C. D'Souza & Associates continued as Auditors for WRSSF for the year 2007- 2008.

II- *The General Body Meeting*

The 7th annual general body meeting of the WRSSF was called on Tuesday 17th July 2007 at Sarvodaya, St. Pius College Campus, Goregaon (E), Mumbai to transact the following:

- To read and pass the minutes of the previous meeting.
- To receive and adopt the governing body annual Report of the Forum for the following year 2006-2007.
- To approve and pass the accounts of the year April 2006 to March 2007.
- To appoint the auditor for the year 2007-2008.
- A.O.B with the permission of the chair.

III- *Meeting with the DDSWs*

The meeting of the Diocesan Directors and Gender Coordinators with the Archbishops Filipe Neri Ferrao and Abraham Viruthakulangara was held on the 16th July 2007 at Sarvodaya, Goregaon (E); Mumbai.

- The meeting was chaired by Archbishop Abraham Viruthakulangara followed by welcome address extended by Fr. Francis Dabre to both Archbishops Filipe Neri Ferrao and Abraham Viruthakulangara and all members present for the meeting. He then gave a brief report of all the activities carried out from the 1st April 2007 till date.
- Fr. Jolly Puthenpura gave a brief report on Farmers suicides and newly identified 27 villages for the work to be done and the present situation of farmers in the Vidharba Region. Identification of 6 new villages each in Chanda and Nagpur respectively and identified 15 villages in Amravati. At present rapport building and capacity building programmes are being conducted.
- The baseline survey was conducted in all the 6 villages and the format was designed by AFPRO. The PRM of the villages was also completed. Money has been received by each diocese separately from Caritas India.

- It was suggested that updates needs to be given regularly to all dioceses especially to Bombay Archdiocese as they have contributed much and this information would then be published in the Examiner.
- It was informed that **Mr. Charles D'Cruz** has been appointed by Caritas India, the CRO for this area.

IV. Meeting of the Gender Coordinators

- The Gender Coordinators meeting was held at Sarvodaya convened by Fr. Francis Dabre on 17th July 2007. It was to encourage gender Coordinators who play a very important role in DSSS to challenge injustice and poverty; and share about their programs and expectations. He urged them not to keep looking at the past but look optimistically at the present and the future.
- All participants expressed that their role is not very clear in DSSS. Besides some were still not given appointment letters and it was suggested that if the Bishop appoints them, then they should receive their appointment letters from him.
- A suggestion was made to send periodically reports to Western Region on the activities conducted by the Gender Coordinators, which could then be circulated to other Gender Coordinators. Besides these WRSSF bulletins reaches out to a larger number of people.
- Feedback was asked about the Right Based Approach and most of them felt that this programme was very informative and well presented but they also informed that they needed more information's related to the issues that they are involved in the context of RBA.

V- Forum Directors Meeting

The meetings of the entire 12 Forums were held regularly at pre-decided venue:

- To share what each forum has been undertaking in their respective dioceses.
- To have a common plan of action and devise strategies to address and tackle the issues concerned.
- To generate different ideas, brainstorm issues, share knowledge, learn best practices, innovate programs and execute.
- To assess capacity building needs of the directors, of the region and determine a common agenda for enhancing the capacities of the Directors and staff.

MIDAS Programs

MIDAS (Maharashtra Integrated Development *for* Action for Society) is a new developmental program model identified from the good practices of IDEA a Caritas

program; that is piloting a new idea/concept/structure and system at the grass root level functioning in the dioceses. This aims to enhance an increased participation of the common people. The programs are focused on integrated approach of development in the Diocese.

MIDAS developmental programme of the Western Region is being funded by Caritas India and facilitated in close collaboration with the Western Region Social Service Forum (WRSSF). Currently it is being implemented in 6 dioceses of Maharashtra comprising: Sindhudurg, Nashik, Aurangabad, Kalyan, Poona and Vasai.

At this piloting phase it has already demonstrated enhancement of capacities at various levels i.e. individual, organizational level and also facilitated considerable benefits to the poor and marginalized. The structures have been developed in the implementing dioceses as per the guidelines of MIDAS.

Several visits to the dioceses have been made by the WRSSF team and Caritas for orienting the concept of MIDAS programs to the diocese. Trainings were conducted for the diocesan directors and the program coordinators for six dioceses in Maharashtra.

Workshops on Capacity Building

I. RIGHT BASED APPROACH (RBA)

It was realized that Diocesan programme interventions should have a paradigm shift from need based to rights based approach. The Right Based Approach is certainly a useful way of guiding and monitoring one's work for the disadvantaged, for it is a people centric or democratic way of bringing about social, political and economic changes.

Hence a three day Regional program was held from 16th July to 18th July 2007 at Sarvodaya, Goregaon; Mumbai for the Directors, Gender coordinators and chief social workers. This was facilitated by Mr. Josantony Joseph. It was at this Regional workshop, the Directors voiced the need to conduct same program to be conducted at the zonal level. And hence it was later four zonal RBA workshops were conducted.

Four zonal wise RBA workshops were held in the four zones of Western Region viz. Konkan, Vidharba, Marathwada and Gujarat respectively. Following were the different RBA workshops conducted during the year;

The first zonal level RBA workshop was conducted for Konkan zone from 10th to 12th October 2007 in Sarvodaya, St. Pius College Campus, Aarey Road, Goregaon (E), and Mumbai 400063.

The second zonal level RBA workshop was for Vidharba zone held from 23rd to 25th October 2007 at Nagpur Multipurpose Social Service Society, Bishop's House, S.F.S. Cathedral Compound; Nagpur.

The third zonal level RBA workshop for the Marathwada Zone was held from 13th to 15th November 2007 at Nashik Social Service Society at Bishop's House, Jail Road; Nashik.

The fourth workshop was conducted for Gujarat Zone held at Kaira Social Service Society, Hansol, Sardarnagar; Ahmedabad from 20th to 22nd November. Mr. Josantony Joseph was our main Resource Person for all the 4 workshops.

II. Financial Management and reporting

In the review meeting that was held at Chennai regarding IDEA/MIDAS, the six directors of MIDAS program expressed the need to have a training program on Financial Management and Report writing and the WRSSF was asked to do the needful.

Based on the decision taken in Chennai, Financial management training programme was organized by WRSSF with the financial support from Caritas India under CEP. The training was conducted at Atma Darshan Andheri (E) from 11th to 13th March 2008.

The purpose of this course was to build the capacity of the Diocesan Directors to manage their financial resources in a cost effective and accountable way to achieve their objectives and to;

- to operate robust finance systems to promote accountability, transparency and integrity;
- to make good judgments on the effective use of programme resources; and
- To manage resources and stakeholder relationships to build financial sustainability.

Learning:

- Build projects, donor and cash flow budgets using the activity based budgeting techniques.
- Produce simple accounts and financial reports for the field.
- Analyze financial reports for program management and control
- Assess strengths and weaknesses in internal control system

III. Gender Coordinators Training

Sr. Reshmi Almeida, Sr. Flory D'Souza, and Mrs. Goretti Xalxo represented the Western Region Social Service Forum for TOT training on Gender organized by Caritas India on 8th to 10th April 2008 at Don Bosco Training Centre, Okhla in Delhi. This training was organized with view for Gender integration in the organization and programs that are being carried on. Following were the objectives for the said training:

1. To enable participants gain clarity on concepts and theories about Gender, Roles and Relations.
2. To enable participants understand the gendering process how every institutions play vital role in to Gender
3. To equip participants with tools and skills for social/cultural analysis. Analysis of links between Gender and Self and attitude towards Gender.

Learning:

- Planning training on gender
- Selection of participants for training
- Formulating training methodologies
- Presentation and conviction skills
- Preparation of training materials
- Designing and evaluation of training effects.

Revisiting Diocesan Perspective Plans

The Western Region Social Service Forum initiated an interactive process between the Diocesan Directors, lay persons and local church leaders to understand the existing Diocesan Social Perspectives Plans and to analyze, assess and to prepare a comprehensive development plan matching with the changing trends and identify strategies and programs that empower people and for accomplishment of the broad goals.

This exercise has been accomplished with the dioceses of Aurangabad, Nashik Kalyan, Vasai, Poona, Sindhudurg, Chanda, Amravati, Nagpur and Rajkot respectively.

The effect of this initiative has facilitated rethinking and projection of a sustainable and operational framework for suitable strategies, policies, and

priorities for resource planning to achieve the desired objective of socio-economic and physical development of the people through enhancement of quality of life.

The RDPP was conducted after a gap of 5 - 7 years to take stalk of the emerging social realities and challenges it poses before us. Therefore, the forum also realized that bringing about solution on any issues will run out of its context if it is not based on the Rights Based Perspectives. Hence, to realize this critical analysis was carried out based on RBA and the newly coined concept of Midas programme to effectively address the on the broad issues of migration, human trafficking and poverty with special focus on women and child, Schedule Tribes, Schedule Castes and other backward classes.

Infrastructure & Office Setup

The Forum office has been now shifted to Sarvodaya at St. Pius College Campus Goregaon since April 2007. This is achieved through the coordinated actions of WRSSF, Archdiocese of Bombay and Caritas India who sanctioned a sum under Infrastructure support and capacity building. The office has been designed and partitioned as compartments for each staff. Each staff has been provided with a computer. Now WRSSF has a beautiful office space and fully equipped as an administrative center.

Staff Appointments

1. Fr. Francis Dabre was appointed as full time Forum Director.
2. Mrs. Goretti Xalxo, appointed as Programme Coordinator
3. Mr. Francis Angampu Maringmei, appointed as Asst. Programme, Coordinator,
4. Mr. Pramod Ghute, appointed as driver cum office assistant.

Contribution of Western Region Social Service Forum for the Year April 2007-Feb 2008

Western Region Social Service Forum is the Main body of WRBC for Social development. Hence it conducted and participated programmes considering the requirements and priorities decided upon by the directors for the Capacity Building in the Region and of the Forum.

- July 2007 programme on Rights' Based Approach (RBA) for the DDSWs and Gender Coordinators and social worker's of each diocese.
- Zonal level training on RBA—Marathwada, Vidharba, Konkan and Gujarat.
- Review meeting of DPP (Diocesan perspective Plan)—Vasai, Kalyan, Aurangabad)
- IDEA//MIDAS—Maharashtra. Integrated Development for Action for Society - Zonal meetings, Visit to the Dioceses, on going trainings.

- Forum Directors meeting.
- Member of Project Selection Committee. in Delhi
- Vidharba Farmers suicide issue in Nagpur.
- Infrastructure office set up from Colaba to Goregaon.
- Monthly meetings of Regional Officer, Development Consultant and Forum to plan and organize the programme.
- Weekly staff meetings.
- Trustee meetings.
- CRS, Caritas and WRSSF joint ventures for better alliance.
- WRSSF diary 2007 December dedicated for Bombay Archdiocese.
- Organizing Training Programme under Capacity Enhancement Programme (CEP).

Constraints of WRSSF

1. Unable to meet the expected salary for the new staff.
2. Lack of well equipped professional staffs for documentations and other administrative works.
3. Turnover of staff.

Future Plans

- Getting more Dioceses into MIDAS programme since it is getting more organized and effective in consultation with the respective Diocesan Directors.
- Attending regular Review meetings of Midas.
- Capacity Enhancement Programme whenever asked for can be organized at zonal level.
- Visiting the Dioceses by WRSSF Staff whenever required and attend CDC// DDAB meetings and any other programmes whenever invited.
- Capacity Building for the DDWS and Gender Coordinators and the staff in the region on Human Trafficking and Gender mainstreaming.
- Capacity Building Training/Workshops on concerned issues focusing on Rights Based Approach in the region.
- Regular meetings of Forum, RO, DC and CRS to plan and implement the programme as suggested by the DDSWs
- Collaborating and networking with corporate, government agencies and like-minded Agencies for different projects according to the needs of the Diocese and Region based on DPP and RPP.
- Visiting other Forums and replicating the best practices to build up the capacities of our Forum.
- WRSSF representing National level Project Selection Committee.
- WRSSF Diaries focusing the Dioceses

A.C. D.'Souza & Associates,

**604, Kairav – Mahindra Gesco,
Ram Mandir Road, Goregoan West,
Mumbai 400 104**

We have examined the Balance Sheet as at 31st March 2008 and the Income & Expenditure Account for the year ended on the said date attached herewith Western Region Social Service Forum. These financial statements are the responsibility of the Trustees. Our responsibility is to express an opinion on these financial statements based on our audit.

We have conducted our audit in accordance with the auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by the trustees as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion the income and expenditure account and the balance sheet comply with the Accounting Standards issued by The Institute of Chartered Accountants of India.

Fixed Assets are recorded at cost less depreciation. Depreciation has been claimed during the year at Written Down Basis.

Investments are made in the name of the trust.

We report that as required by Sub section (2) of section 33 and section 34 and rule 19 of the Bombay Public Trust act 1950 we enclose our report on the matters specified therein.

We have obtained all the information and explanation which to the best of our knowledge and belief were necessary for the purpose of our audit.

In our opinion proper books of account have been kept by of Western Region Social Service Forum so far as appears from our examination of these books.

In our opinion the balance sheet and income and expenditure account read together with the Significant Accounting Policies disclosed by the of Western Region Social Service Forum, give a true and fair view of the assets and liabilities arising from transactions of the trust and the revenue collected and expenses made during the year.

Mumbai : 25th July 2008.

A. C. D'Souza

Report of an auditor relating to accounts audited under sub-section(2)
of Section 33 and 34 rule 19 of the Bombay Public Trust Act.

Registration No.: F - 23262 - (Mum)

Name of the Public Trust : Western Region Social Service Forum

For the year ending : 31st March 2008

- | | | |
|-----|--|------|
| (a) | Whether accounts are maintained regularly and in accordance with the provision of the act and the rules | Yes |
| (b) | Whether receipts and disbursements are properly and correctly shown in the accounts | Yes |
| (c) | Whether the cash balance and the vouchers in the custody of the manager or trustee on the date of the audit were in agreement with the accounts | Yes |
| (d) | Whether all books, deeds, accounts, vouchers or other documents or records required by the auditor were produced before him | Yes |
| (e) | Whether a register of movable and immovable properties is maintained, the changes therein are communicated from time to time to the regional office, and the defects and inaccuracies mentioned in the previous audit reports have been duly complied with | N.A. |
| (f) | Whether the manager or trustee or any other person required by the auditor to appear before him did so and furnished the necessary information required by him | Yes |
| (g) | Whether any property or funds of the Trust were applied for any objects or purpose other than the object or purpose of the Trust | No |
| (h) | The amounts outstanding for more than one year and the amounts written off, if any | N.A. |
| (i) | Whether tenders were invited for repairs or construction involving expenditure exceeding Rs. 5,000/- | No |
| (j) | Whether any money of the public trust has been invested contrary to the provisions of section 35. | No |

(k)	Alienations, if any, of the immovable property contrary to the provisions of section 36 which have come to the notice of the auditor	N.A.
(l)	All cases of irregular, illegal or improper expenditure or failure or omission to recover moneys or other property belonging to the public trust or of loss or waste of money or other property thereof and whether such expenditure, failure, omission loss or waste was caused in consequence of breach of trust or misapplication or any other misconduct on the part of the trustee or any other person while in the management of the trust.	Nil
(m)	Whether the budget has been filed in the form provided by rule 16A	Yes
(n)	Whether maximum and minimum number of the trustees is maintained	Yes
(o)	Whether the meetings are held regularly as provided in such instruments	Yes
(p)	Whether the minutes book of the proceedings of the meeting is maintained	Yes
(q)	Whether any of the trustees has any interest in the investments of the trust	No
⊗	Whether any of the trustee is a debtor or creditor of the trust	No
(s)	Whether the irregularities pointed out by the auditors in the accounts of the previous year have been duly complied with by the trustees during the period of audit	N.A.
(t)	Any special matter which the auditor may think fit or necessary to bring to the notice of the Deputy or Asst. Charity Commissioner	Nil

Mumbai : 25th July 2008

for A. C. D'Souza & Associates
Chartered Accountants

A. C. D'Souza
Proprietor.

A. C. D'Souza & Associates
Chartered Accountants

604, Kairav Mahindra Gesco,
Ram Mandir Road, Goregoan(W)
Mumbai 400 104

A. C. D'Souza

The Bombay Public Trusts Act 1950

SCHEDULE - IX C

(vide rule 32)

Statement of income liable to contribution for the year ending 31st March 2008

Name of the Public Trust : **Western Region Social Service Forum**

Reg. No. **F - 23262 - (Mum)**
Rs.

I	Income as shown in the income and Expenditure Account - Schedule IX		1,080,854
II	Items not chargeable to Contribution under section 68 Rules 32 :		
(i)	Donations received from other Public Trust/Dharmadas		
	Grants received from Govt. and local authorities		
	Interest on Sinking or Depreciation Fund/building fund	0	
	Amount Spent for the purpose of secular education	393,693	
	Amount spent for the purpose of medical relief	0	
	Amount spent for the purpose of veterinary treatment of animals		
	Expenditure incurred from donations for relief of distress caused by scachy, drought, flood, fire other other natural calamity	0	
	Deductions out of income from lands used for agricultural purposes :		
	a. Land revenue and local fund cess		
	b. Rent payable to superior landlord		
	c. Cost of production, if lands are cultivated by trust for agricultural purposes		
	Deductions out of income from lands used for non agricultural purposes :		
	a. assessment cesses and other Government or Municipal Taxes	0	
	b. Ground rent payable to the superior landlord		
	c. Insurance premia		
	d. Repairs at 10% of gross rent of Building let out	0	
	Cost of collection of income or receipts from securities stocks, etc. at 1% of such income		
	Deductions on account of repairs in respect of buildings not rented and yielding no income, at 10% of the estimated gross annual rent		393,693
	Gross annual Income Chargeable to Contribution	Rs.	687,154

Certified that while claiming deductions admissible under the above schedule, the trust has not claimed any amount twice, either wholly or partly, against any of the items mentioned in the schedule which have the effect of double deduction

Address of the Trust :
Eucharistic Congress Bldg. No. III,
5, Convent Street,
Mumbai 400 001

for A. C. D'Souza & Associates
Chartered Accountants

A. C. D'Souza
Proprietor.

Trustees

Mumbai : 25th July 2008

A. C. D'Souza & Associates
Chartered Accountants

604, Kairav Mahindra Gesco,
Ram Mandir Road, Goregoan(W)
Mumbai 400 104

A. C. D'Souza

The Bombay Public Trusts Act 1950

SCHEDULE - VIII

(vide rule 17(1))

Name of the Public Trust : **Western Region Social Service Forum**

Balance Sheet as at : **31st March 2008**

Registration No. : **F - 23262 - (Mum)**

Funds & Liabilities	Rs.	Rs.	Property and Assets	Rs.	Rs.
Trust Funds or Corpus			Immovable Property - At cost		
Balance as per last balance sheet		1,000	Balance as per last balance sheet	0	0
Donation received during the year		0	Add : Additions during the year	0	
			Less : Sales during the year	0	
			Depreciation upto date	0	
Other Earmarked Funds :			Investments - At Cost		800,000
(Created under the provisions of the trust deed or scheme or out of the income)			(market value of the above investments)		
Depreciation Fund			Movable assets - at cost		
Sinking Fund			Balance as per last balance sheet	270,317	
Reserve Fund - jeep fund	650,000		Add : Additions during the year	0	
other funds - endowment funds	567,957	1,217,957	Less : Sales during the year	0	
			Depreciation upto date	43,464	226,853
Loans (Secured or Unsecured)			Loans (Secured or Unsecured)- (Good/Doubtful)		
From Trustees			Loans Scholarships		
From others			Other Loans		
Liabilities			Advances		
for expenses -	972		to trustees		
for advances	0		to coordinators - for expenses	0	
for rent and other deposits	0		to members	0	
for sundry credit balance	0		to deposits -	0	0
	0		Income Outstanding		
	0	972	Rent		
	0		Interest	0	
	0		Other Income-income tax refund due	0	0
Income & Expenditure Account			Cash and Bank Balances		
Balance as per last Balance sheet	360,484		Saving Bank Accounts	704,247	
Less : appropriation if any			Fixed Deposit Accounts	0	
Add : surplus	151,562		Cash on Hand - with trustee	0	
Less : deficit	0		- with manager	875	705,122
Balance carried forward			Income & Expenditure Account		
			Balance as per last Balance sheet		
			Less : appropriation if any		
			Add : Deficit / Less : Surplus		
			Balance carried forward		
Total		1731975	Total		1731975

As per our report of even date attached
for **A. C. D'Souza & Associates**
Chartered Accountants

A. C. D'Souza
Proprietor.
Mumbai : 25th July 2008

Income outstanding : if any
rent/interest/other income

The above balance sheet to the best of our belief contains
a true and fair account of the Funds & Liabilities and Property
& assets of the trust as on the 31st March 2008

Trustee

A. C. D'Souza & Associates
Chartered Accountants

604, Kairav Mahindra Gesco,
Ram Mandir Road, Goregoan(W)
Mumbai 400 104

A. C. D'Souza

The Bombay Public Trusts Act 1950
SCHEDULE - IX

(vide rule 17(1))

Name of the Public Trust : **Western Region Social Service Forum**

Income & Expenditure Account for the period

Registration No. : **F - 23262 (Mum)**

1st April 2007 to 31st March 2008

Expenditure	Rs.	Rs.	Income	Rs.	Rs.
Expenditure in respect of properties			Rent - accrued/realised		0
Rates, taxes, cess		0			
Repairs & maintenance		0			
Salaries		0			
Insurance			Interest - accrued/realised		
Depreciation					
(by way of provision/adjustment)			on securities	64,000	
Other expenses			on saving bank account	15,154	79,154
			on fixed deposit account	0	
Establishment Expenses		488,099			
			Dividend		0
Remuneration to Trustees		0			
Remuneration - case of a math to					
the head of the math incl his					
household expenditure, if any					
Legal Expenses			0 Donations in cash or kind		
Audit Fees		3,000	Foreign Donations	1,001,700	
Contribution and Fees		1,036	Local Donations		
Amount written off :			a. Trust	0	
a. bad debts			b. others	0	1,001,700
b. Loan Scholarship					
c. Irrecoverable rents			Grants		
d. other items					
			Income from othersources:		
Miscellaneous Expenses			crèche fees	0	
Depreciation		43,484	fees from students	0	0
			interest on loans	0	
Amount transferred to reserve or			any other income	0	
specific funds					
Expenditure on objects of the trust			393,693 Transfer from reserves		
a. Religious	0				
b. Educational - annexure	393,693				
c. Medical relief	0				
d. Relief to poor/floods	0		Deficit carried over to Balance sheet		0
e. Other charitable objects	0				
Surplus carried to balance sheet		151,562			
Total		1080854	Total		1080854

As per our report of even date attached
for A. C. D'Souza & Associates
Chartered Accountants

A. C. D'Souza
Proprietor.

Mumbai : 25th July 2008

Trustee

Significant accounting policies

Method of accounting :

The trust maintains accounts on cash basis i.e. revenue and the related assets are recognized when received rather than earned and expenses are recognized when paid rather than when obligation is incurred.

Investments

Investment in Deposit with the Bank and the RBI is in the name of the Trust.

Fixed Assets

Fixed assets are accounted at cost less depreciation.

Depreciation

Depreciation is charged on Written Down Basis.

Retirement and other Benefits :

Retirement and other benefits to staff, if any, will be accounted when payment is made. We have not been able to quantify the retirement and other benefits.

Mumbai : 25th July 2008

Western Region Social Service Forum

**Details of Educational Expenses
(capacity building program)**

Allowance to corodinator	40,000
telephone charges	16,555
Administrative expenses	2,412
Non formal education program	323,471
conveyance charges	9,255
Repairs of assets	2,000

Total **393,693**