



Annual Report  
April 2008 – March 2009

## WESTERN REGION SOCIAL SERVICE FORUM



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## Our Partners - Our strength

Archbishop Filipe Neri Ferrao : Chairman	Archbishop Abraham Viruthakulangara : Vice Chairman
Fr. Francis Dabre: Exe. Secretary	Fr. Joseph Appavoo : Hon. Treasurer
Cardinal Oswald Gracias	Archbishop Felix Machado
Archbishop Stanislaus Fernandes	Bishop Agnelo Gracias
Bishop Edwin Colaco	Bishop Thomas Dabre
Bishop Vijay Anand CMI	Bishop Thomas Elavanal
Bishop Gregory K	Bishop Valerian D'Souza
Bishop Thomas Mcwan	Bishop Godfrey de-Rosario S.J
Bishop Percival Fernandes	Bishop Bosco Penha
Bishop Lourdes Daniel	Bishop Alwyn Barretto
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Fr. Suresh Sathe	Fr. Patrick Lemos
Fr. Elias Rodrigues	Fr. Jeetendra David
Fr. Richard Pereira	Fr. Baptist Lopes
Fr. Thomas Mathew	

### The Pillars of WRSSF

Name	Post
Archbishop Filipe Neri Ferrao	Chairman
Archbishop Abraham Viruthakulangara	Vice Chairman
Fr. Francis Dabre	Executive Secretary
Fr. Joseph Appavoo	Hon. Treasurer
Archbishop Stanislaus Fernandes sj	Member
Bishop Bosco Penha	Member
Bishop Thomas Elavanal	Member
Bishop Edwin Colaco	Member





## Acknowledgement

With heartfelt gratitude to all the Bishops and Diocesan Directors of Western Region Social Service Forum; I give you the report of last financial year 2008-09. I am grateful to all the Bishops of the Western Region, Directors of Social work and the staff of western region and diocesan social work office, especially Archbishops Abp. Filipe Neri Ferrao and Abp. Abraham Viruthakulangara for guiding us in the field of social development.

The basic right to food is fundamental right of all the citizens of India yet we see that at the grass-root level our poor and marginalized people do not get this basic right. Hence the Forum organized capacity building programs on RIGHT TO FOOD at different levels like Regional, zonal and diocese. The SHGs took up the issue at the grass-root level and demanded their right; it got momentum in many dioceses. I am grateful to Fr. James Mascarenhas S.J. and Dr. Shirwadkar who trained our social workers and animators.

Human trafficking is yet another issue the FORUM has taken up (highlighted); some training programs were organized at Regional level to build the capacity of our staff working in our organizations. We reached out to some dioceses to speak on this topic in their existing programs.

The Farmers suicide issue is taken up seriously by the Vidharba Dioceses. We are trying to ensure agriculture regeneration measures for alleviating farmer's distress by building a model watershed, alternative income generation activities, creating awareness and advocacy so that farmers do not take drastic steps by ending their lives, migrate and will have good food crops, hence sustain their living.

Integration of all our development activities can show to the world visibility of our work. We have gone around the dioceses for CDC (Core Development Cell) meetings and an orientation programs on integration, so that all the social work actors are brought together under the diocese.

Caritas India and Catholic Relief Services (CRS) have been active funding partners and guide. I put on record their contributions for the WRSSF. The staff has been very supportive and encouraging. I thank each member of Caritas India & CRS family for their constant guidance. As CRS Maharashtra is moving out, I thank them especially for their contribution, partnership, friendship and commitment.

Once again I am grateful to all Bishops, Directors and the staff for their support and guidance.

Fr Francis Dabre  
Executive Secretary

## Introduction

The Western Region Social Service Forum (WRSSF) has been formed for mutual sharing among the diocesan Directors, address Regional issues by taking up Regional Programs based on Regional needs.

The Caritas India has been supporting Capacity Building Trainings on few identified Regional issues such as Right to Food and Gender Mainstreaming. Catholic Relief Services, Mumbai has been supporting Women and Child Protection program for sensitizing the diocesan functionaries for preventing issues of Human Trafficking from their program areas.

There was a paradigm shift in the conceptual understanding of development. The WRSSF shifted its focus from mere project based activity to integrated approach, from welfare approach to empowerment approach, from need based approach to Right Based Approach in development. The Directors of WRSSF reflected in its July 2008 meeting on the emerging Strategic Issues and their Priorities thereof as a Zone. And identified as the FOLLOWING ISSUES EMERGING AS A PRIORITY in the Western Region;

1. Alleviating Farmer's Distress
  - a. Through NRM based interventions
  - b. Ensuring sustainable Agriculture,
2. Issues of Women and child protection and Empowerment
  - a. Through economic self reliance
  - b. Through Income generation Programmes – developing marketing
  - c. Sensitization and awareness on protection issues
3. Promoting sustainable livelihoods – women and youth
4. Building People's Participation through good governance
5. Improving living standards
  - a. Through education,
6. Improving Health through social equity
7. Building a healthy society through Prevention of HIV AIDS
8. Management of Water Resources
  - a. Conserve water for drinking and irrigation
  - b. Optimize water shares and increase equity in distribution
9. Responding in times of Natural Disasters

Thus it started conducting capacity building programs related issues on Right Based Approach such as Right to Food. Right to Food was identified as on such common issue that was affecting all three states.

The Farmers suicide issue is taken up seriously by the Vidharba Dioceses. We are trying to build a model watershed so that farmers get sufficient water to cultivate in the own land and they do not migrate and will have good food crops, hence sustain their life.



Integration of all our development activities can show to the world visibility of our work. We have gone around the dioceses for CDC (Core Development Cell) meetings and an orientation programmes on integration, so that all the social work actors are brought together under the diocese.

### Vision of WRSSF

*"To establish a Just Society where Gospel Values of Love, Equality and Peace are lived and nurtured"*

### Mission of WRSSF

*"To promote the integral human dignity of all through a process of Empowerment of the poor and the marginalized"*

### Main Objectives of WRSSF

- To promote noble values and facilitate integrated human development.
- Train Personnel for promoting development and education
- Promote activities connected with ecological and environmental concerns.
- To provide forum of ideas and information to prepare and share educational materials and experience in the field of developmental work and facilitate joint action.
- To conduct research, documentation, seminars, training courses and furthering the objectives of the forum.
- To organize resource teams for different types of programs and provide thier services to all the member dioceses of the region.
- To promote peoples participation leading to peoples organisation for development work and represent the region to the various authorities for justice and peace.



## Project Activity Report

### Capacity Building Programs on Right Based Approach - Right to Food

Every man, women and child has the right to adequate food. Adequate food means enough food in quantity and quality, safe and culturally acceptable. A right-based approach is a different way to address food and nutrition insecurity; it emphasizes the rights of human beings to food and it obligates governments to create adequate pre-conditions to feed oneself as well as the priority for politicians to protect directly the poor and hungry; however large number of our target community is being deprived to get their share of rationing supplies due to various problems such as no proper ration cards, due to migration, lack of knowledge and many more reasons.

It was therefore felt the necessary to strengthen our own understanding and capacities on RBA focusing Right to Food hence the training on Right to Food was conducted at the Regional level in Nagpur from 24th to 26th July 2008 and had absolved to carry forward the same at the zonal and diocesan levels respectively. Following

For Nashik Diocese three programs were conducted as per the request from the director.

Through this program the people at the grass root have been made aware of the Supreme Court Orders on the nine schemes of Right to Food programs such as Antodaya, Annapurna, mid- day meals, ICDS, Janani Suraksha Yojna, Employment Guarantee Schemes, PDS, how to use RTI and how to claim and secure them. Fr. James Mascarenhas sj and Dr. J. N. Shirwadkar were the main resource persons for Maharashtra.

#### Women Take Up Right to Food.....

The Sindhudurg Diocesan Development Society delegated about 10 animators for the Right to Food workshop held in Mumbai by WRSSF in January 2009. The animators went back home and discussed about the schemes and provisions on Right to Food to the SHG members. While sharing about the schemes with members one of the SHG groups of Sawantwadi realized that the villagers were not getting their rations because of their ignorance. The SHG members went to the shopkeeper and questioned him. He was shocked as he was never been questioned before. This group went further ahead to the Tehsildar along with a local reporter of Sawantwadi who promptly called on the shopkeeper and enquired the about such happening. This incident led the shopkeeper to distribute as per the supply to the people of this village.

The SHG members were jubilant with the success of their initiative to ask for their right and going around to other SHG to share this experience and to motivate them to Fight for their Right.



### Workshops on Right to Food

Zone	Dioceses	Date of the Program	Venue	Participants
Konkan	Bombay, Goa, Kalyan, Vasai and Sindhudurg	6 <sup>th</sup> & 7 <sup>th</sup> Jan 2009	Sarvodaya Goregaon (Bombay)	29
Vidharba	Nagpur, Amravati, Chanda	15 <sup>th</sup> & 16 <sup>th</sup> Jan 2009	Jeevan Vikas Sanstha, Paratwada (Amravati)	31
Marathwada	Nashik, Poona, Aurangabad	03 <sup>rd</sup> & 04 <sup>th</sup> Feb. 2009	Sanjeevan Ashram, Pune.	26
Gujarat	Ahmedabad, Baroda, Gandhinagar and Rajkot	9 <sup>th</sup> & 10 <sup>th</sup> Jan 2009	Kaira Social Service Society, Hansol (Ahmedabad)	51



### "Sanrakshit" Supported By CRS Mumbai: (2008-2010)

"Integration of Human Trafficking issues in existing programs at diocese and regional level for protection of women and children and preventing Human Trafficking in the Western Region covering Maharashtra, Gujarat and Goa"

Strategies:

- Train and sensitize selected 40 key staff of the Diocesan Social Service Centers on a TOT Model for imparting information on Trafficking till the grass roots level.
- Build capacity of the local partners at zonal and diocese level through training of trainers (TOT) on trafficking prevention.
- Strengthen networks and improve communication, coordination and cooperation among the various NGOs and dioceses to enhance and sharing of information, training and best practices in assisting trafficking victims in the western region.
- Each diocese will develop Vigilance Committees in their respective areas.

### Regional Level Programme On Human Trafficking (Sanrakshit Project)

Human Trafficking Project "Sanrakshit" on TOTs (Training of Trainees)

- At Regional level on 16th November 09 the Western Region Social Service Forum conducted orientation on Human Trafficking for the directors of western region social service forum at Sarvodaya, Mumbai.
- At the same time on 16th and 17th November 09 for gender coordinators and social workers attended the orientation on of detail implementation planning (DIP) for Sanrakshit Project. After getting orientation of Sanrakshit project Trainers of training (TOT) was conducted all gender coordinators and social workers in western region dioceses on 8th and 9th January 09 at Sarvodaya, Mumbai.
- Awareness and sensitization programme was conducted at Nashik Social Service Society, Nashik, 27 participant attended for the programme.
- Also Awareness and sensitization programme was conducted at Khanwel, 24 participant attended for the programme.





### Khanwel Experience

The participants in the sensitization program that was conducted at Khanwel shared that there has been huge number of migration that is taking place in Khanwel especially for labor. Also Khanwel is developing as Tourist place, lot of restaurants and Hotels are coming up. Few hotels have already employed folk dancers for entertainment for their guests. At Khanwel Resort where we conducted the program had hired some tribal Folk dancers. Therefore at every level of our social ministry vigilance is needed to Fight against Human Trafficking.

Following were some solutions and action plan discussed;

- Raising awareness on the issue at every level
- Mobilizing grass root communities
- Education, training and care to the children of trafficked victims
- Playing watch dog role/vigilant committees in the villages



### FARM – Facilitation Agricultural Regeneration Measures (2008- 2010)

Partners Supported By Caritas India: 3 Dioceses of Maharashtra – Nagpur, Chanda and Amravati with the WRSSF as the Facilitating Partner.

**Thrust Area:** *Facilitation of Agricultural Regeneration Measures through*

PARTNERS	PROJECT AREA
NAGPUR	Covering 3 villages in 1 Blocks
CHANDA	Covering 4 villages in 1 Blocks
AMRAVATI	Covering 4 villages in 1 Blocks

The DSSS of Amravati had taken the lead role of convening the FARM VBH meetings and facilitating the Coordination of the FARM work in the 3 Dioceses of VBH. This continued until August 2008 when the Forum Director had a meeting with the DDSWs of the 3 VBH Dioceses along with representatives from Caritas India on 28th July 08, as the Western Regional Bishops Conference was keen that WRSSF increase their involvement in the VBH FARM programme. Caritas India & the Development Consultant was also keen on this working out, in the interest of the serious efforts being made to capacitate the DSSS in improving the quality of their development interventions, through proper perspective planning, developing management, monitoring & documentation systems, etc.

The present FARM Program is for the benefit of the debt-ridden farming communities of the project area and the same is being planned against the backdrop of the increasing number of suicides of debt-ridden Vidharba Farmers. As on 30th April 2008, the number of suicides of debt-ridden small and marginal farmers of the 6 worst hit districts of the Vidharba Region of Maharashtra has crossed 3800. The increasing number of farmers' suicides is one of the major agrarian crisis, which has adversely hit India agriculture in general and the agricultural practices of the Vidharba farmers in particular.

#### Project Objectives

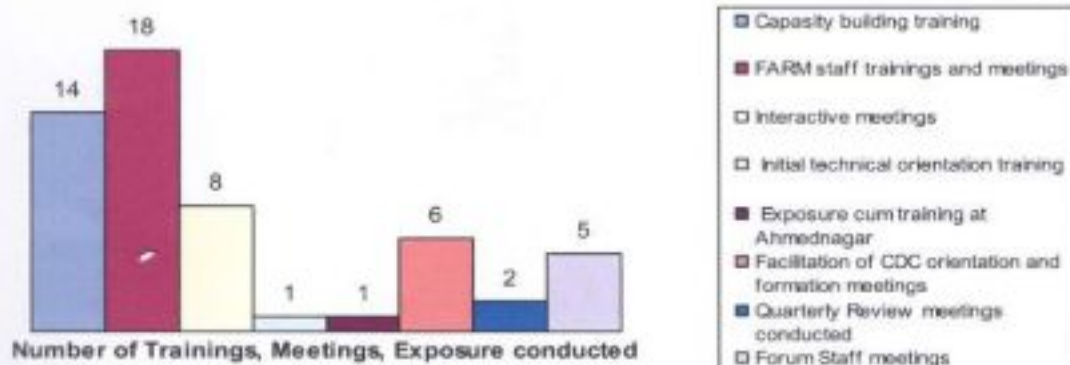
- Enable the 3 DSSS to plan and implement of the FARM activities and measures proposed in the VBH FARM programmes in Amravati, Chanda & Nagpur.
- Promote through VBH FARM programme, an Integrated Approach to Development in each of the 3 Dioceses through the formation of Structures and Systems.
- Value Addition to the ongoing social action programmes in the Diocese
- Develop Review and Reporting Systems that will effect a proper monitoring and evaluation of the VBH FARM programme in all the three Dioceses.



### FARM Activities Conducted

<p><b>1. Formation of the Structures for Integration in the Diocese – CDC, DDAB, TAC, and CCNA:</b> Facilitate the orientation and assist the Directors in the formation of the structures by the WRSSF and ensure formations of the structures are done as per the Caritas India - IDEA guidelines.</p>	<p><b>2. Enhancing the existing Systems in the three dioceses in order to have effective implementation of the VBH FARM Programme:</b> The WRSSF is assuring that the systems developed in each of these dioceses and enhance the existing system that adds quality to the functioning of the FARM program and other developmental activities of these dioceses.</p>
<p><b>3. Value Additions to the ongoing social action programmes in the three Dioceses:</b> This process is enabled integration of on going programs of the diocese in the identified Thrust Areas starting with FARM as a Thrust Area. Sharing of action plans and monitoring bodies for decentralization, ownership and networking for sustained development.</p>	<p><b>4. Quarterly Review meetings of three dioceses:</b> This is enabled to determine the implementation of FARM program according to the Log frame and to assess the efficiency and appropriateness of the activities and actions undertaken.</p>
<p><b>5 Initial orientation &amp; watershed awareness training to the staff of 3 dioceses:</b> Three days residential program on watershed programs was coordinated and conducted by the FORUM for inputs on technical aspect of watershed program. Also motivation was given to the key staff members for the sustaining of the FARM project.</p>	<p><b>6. Exposure for key staff to Ahmednagar:</b> The exposure was organized for 3 diocese staff at Ahmednagar for replicating the models of Ralegansidhi, Hivare Bajar &amp; Sasewadi Villages</p>

### FARM PROJECT AT A GLANCE



### Impact

Amravati FARM project is implementing by Jeevan Vikash Sanstha from January 2008, during the initial phase its activities focused on capacity building of Farmer's groups and on creating community based structure. JVS has 4 target villages from Chikhadara Block of Amravati District for this project. All the target beneficiaries of these villages belong to "Korku" tribes. This tribe is known as one of the primitive tribal's in central India. After Kharif crops, 60% people usually migrated in search of work to the nearer city, town and also to other states wherever they got jobs. Every year they travelled as far as 300 to 500 Km for work with their children and wife. Therefore children were made to drop-out from their schools, they got addicted to alcohol, they lived in vulnerable conditions, and sometimes their wives fell prey to the antisocial elements and abused.

The Jeevan Vikas Santha started land treatment activities since January 2009 on these said villages with the technical support and capacity buildings from Western Region Social Service Forum and Caritas India 275 labourers got employment for about 4 months. Also the masons got employment. The JVS engaged people of the same villages and the farmers target villages instead of hiring people from other villages. This land treatment initiative has not only improved the water storage it prevented the soil erosion. It also reduced the migration rates to 75-to 90% from these target villages.





## IDEA/MIDAS Programs (Maharashtra Integrated Development and Action for Society)

(Dioceses of Kalyan, Vasai, Nashik, Aurangabad, Poona and Sindhudurg)

MIDAS program is supported by Caritas India and implemented by the six (6) dioceses of Kalyan, Vasai, Nashik, Aurangabad, Poona and Sindhudurg respectively. The MIDAS focuses an Integrated Approach to Development in a diocese under the given four terminologies:

### Integration

It means coalescing units so that they work together or form a whole. The purpose is to synergies and maximizes the impact of our intervention, integrating not only resources but creating more visibility by exchanging and sharing good practices, activities and competencies within the internal ongoing programs. Also it involves linking up the target groups, various diocesan commissions and partnering with different congregations, NGOs and regional forums for accomplishing the goal.

### Development

It refers to a process denoting the growth of people 'qualitatively' and 'quantitatively'.

Meaning a movement or an ascent from the lower level to a higher level of productive forces (qualitative process) and the process of growth points towards revealing or bringing out what is inherent in reality, in the sensed of bringing about a growth in the human person image of his self and confidence.

### Empowerment

It refers to a process of transformation from isolation to unity meaning from powerlessness to becoming more powerful, ignorance to knowledge and from victims to master of oneself.

### Action

It signifies desire to do something together – collective actions and implementing the plans into real action. It also involves taking initiatives or analysis of the present reality which demands a change and an action to inherently build that change



The diocesan directors were also trained on the given below specific strategies to achieve the objectives through:

- ✓ Creation of a Common Platform
- ✓ Integrating the Identified Thrust Areas into Program
- ✓ Value Addition by integration of Programs
- ✓ Facilitating the formation and the functioning of Core Development Cell for Planning, Monitoring and Evaluation of Programs
- ✓ Networking, Advocacy and Lobbying
- ✓ Promoting Rights Based Approach (RBA) to development.

Brief information of "Achievements" on the ongoing MIDAS program since its inception in the six dioceses of Nashik, Kalyan, Sindhudurg, Vasai, Pune and Aurangabad are as given on the following tables:

#### Work in the Project Area

Dioceses	Description
Nashik	29 Villages of Surgana and Peth. 28 SHGs formed, inter loaning system started
Kalyan	21 Villages of Kalyan and Mumbai. Empowerment of Women & Children, Awareness on health & hygiene, 161 SHGs formed in target area, 26 SHGs are linked with bank
Sindhudurg	150 Youth from 30 Villages of six talukas.
Vasai	21 Padas in 10 villages of Three Zones. 265 farmers started cultivating 2nd crop 300 SHGs formed, linkage with bank
Pune	15 SHGs formed from nine villages in Daund Taluka. Internal loaning system is going on. Life coping skills programme for 20 girls ongoing.
Aurangabad	30 Villages in 3 Blocks, 130 SHGs formed, internal loan and bank loans

CDC - Core Development Committee

DDAB - Diocesan Development Advisory Board

TAC - Thrust Area Committee



### IDEA Orientation Programs:

Orientation on IDEA (Integrated Development Empowerment Action) was done for the Dioceses of Amravati, Chanda and Nagpur of Vidharba zone and Dioceses of Ahmedabad, Gandhinagar.

CDC is formed for the Vidharba dioceses.



### Structures Established

Dioceses	CDC	DDAB	CCNA	TAC
Nashik	2 CDC	In process	In process	Women's Empowerment – RT Food. TAC not formed
Kalyan	4 CDC	1	In process	Education and Health TAC not formed
Sindhudurg	4 CDC	1	1	2 TAC – Women & Livelihood
Vasai	4 CDC	Formed	In process	2 TAC –Agriculture and Health
Pune	3 CDC	In process	In process	RTI & RTF – Ration Card – TAC not formed
Aurangabad	3 CDC	In process	3 zonal networks formed	2 TAC – Water and Livelihood
Amravati	1 CDC	In process		
Chanda	1 CDC	In process		
Nagpur	1 CDC	In process		

## Systems Established

Dioceses	Program Planning & Implementation	Reporting & Documentation	Financial Management	HR
Nashik	Capacity building of the Coordinator	On place	Tally installed	In process
Kalyan	Plans now being made and implemented	On place	Tally installed	Drafted
Sindhudurg	Plans made and Partners involved in programs	On place	Tally installed	In process
Vasai	Plans in place, Partners meetings & monitoring	On place	Tally installed	In process
Pune	Plans and Implementation on place	On place	Tally installed	In process
Aurangabad	Plans and Implementation on	On place	Tally installed	In process

## Value addition Program for Integration

Dioceses	Description
Nashik	Conducted training for SHGs on Book Keeping
Kalyan	Organized a residential programme for the animators from various mission regions, 2 days training program for animators on process documentation, Leadership training for SHG leaders, micro finance training for SHG members.
Sindhudurg	Area extended in terms of IGP, Career guidance for students, PRI training.
Vasai	Veterinary training, SHG A/c mgt training, process documentation training for animators, RBA training for SHG leaders, rain water harvesting.
Pune	RBA as prioritize by CDC.
Aurangabad	EYE camp, Employment Guarantee Scheme, Training on Book keeping and Leadership.



### The Revisiting of the FORUM Evaluation

Western Region has taken up seriously the FORUM Evaluation conducted by Caritas India with the help of external consultants under the leadership of Fr. Joseph Xavier and his team. The overall aim of the evaluation was to assess the present situation of the Regional Forums and identify the gaps in relation to the expected roles and responsibilities of the regional forums and to enable to come out with a concrete plan of action for the future for each of the Regional Forum keeping in tune with the Regional Perspective plans. Hence, this evaluation should contribute to the strengthening of Regional Forum's strategies and methodologies.

However the evaluation was not so agreeable for by us (WRSSF). It feels that the Forum's contribution is been ignored in the evaluation report. It was shared with the Bishops in the Western Region and also it was discussed in the Directors meeting that was held in the month of February 2009 at Ahmedabad. The Forum therefore felt the need to revisit the evaluation in a manner to understand its own organizational strengths, weaknesses and enhance its professional competencies, and to become more relevant to the aspirations of its partners needs and the prevailing environment in the western region. Mr. Vengatesh of CRS Gujarat facilitated the session for the Diocesan Directors of western region in February 2009 and revisited the Forum Evaluation in Ahmedabad. He helped to relook at the Forum's composition, governance, activities and its functioning. It was there decided to reflect on the some of the concerns of the Forum at the diocese, zonal and regional level as suggested below and follow the steps mentioned:

- ✓ The Administrative structure and composition of the Forum
- ✓ The Mission and Vision of the Forum
- ✓ The present capacities of the Regional Forum. This assessment will assist in strategic planning of the Forum.
- ✓ The accompaniment of the Regional Forum in realising the Diocesan Perspective Plans.
- ✓ identify systems and structures created in the Regional Forum
- ✓ Role of the diocese partners
- ✓ The process of decision making, role of the zonal coordinator and share it with the board of management for resolutions.

#### Step 1

To have reflection session at the diocese-level about the role and expectation from the zone/forum; the diocese level sessions will be facilitated by the respective diocesan director and prepare one single report. This process should be completed before the zonal reflection session.

#### Step 2

To organize zonal level reflection session about the role and expectations of the zone/forum; based on the outcomes from each of the member dioceses; it expected that each zone will be able to present one single report combining the needs and aspirations of their respective member dioceses with reference to the two structures- zone/forums. The zonal coordinators are requested to send the zonal report along with copies of the individual diocesan report to Ms. Shivakamy for Mumbai & Goa zones, to Mr. Anurag for the Gujarat Zone and to Mr. Cletus Zuzarte West Zone Manager, Caritas India. The Forum director Fr. Francis Dabre, Mr. Cletus CI & CRS representatives Mr. Anurag and Ms. Shivakamy will participate in all the zonal reflections and facilitate the process as required.

### Step 3

The sharing on the outcome of these reflections and final discussion will happen at the western region forum level on July 13, 09 at Mumbai from 9 am to 5 pm. During this discussion, the information collected from diocese/zone will be reviewed and policy decisions will be taken to further strengthen the zone/forum structures in the region. Mr. Vengatesh CRS Gujarat has been invited to lead the facilitation along with the Forum director Fr. Francis Dabre, Mr. Cletus CI West Zone, Ms. Shivakamy and Mr. Anurag from CRS team for this session.





### Our Future Concerns

- ✓ Follow up all the Projects at zonal level and incorporate Capacity building, Gender mainstreaming, FARM
- ✓ CDCs and Orientation to IDEA
- ✓ Workshops on Panchayat Raj Institution at the zonal level
- ✓ Creation of Documentation Centre—GRs materials, PRI, Issue based resources
- ✓ Finalizing HR policies for WRSSF
- ✓ Implement the outcome of FORUM evaluation' resolution.
- ✓ Networking and strengthening relations with like-minded NGOs
- ✓ Resource mobilization with corporate sectors and access Government. Schemes
- ✓ Compile government schemes and share it to the partner diocese
- ✓ Create resource persons databank
- ✓ Workshops on Resource mobilization
- ✓ Make WRSSF Brochures
- ✓ Employ Account officer and program officers



### Our gratitude to our collaborators

Name	Designation	Contribution
Mr. Lourdes Baptista	Development Consultant	Structure & System Development of the DSSS
Mr. Vengatesh	Director HR – Learning & Partnership (CRS India)	Revisiting FORUM Evaluation and Facilitation.
Mr. Cletus Zuzarte	West Zone Manager (Caritas India)	Revisiting FORUM Evaluation and Facilitation.
Fr. James Mascarenhas S.J.	Human Rights Activists	Right To Food (RTI)
Dr. J. N. Shirwadkar	Human Rights Activists	Right To Food (RTI)
Mr. Praveen Patkar	Founder "PRERANA"	Rescue & Rehabilitation of Trafficked persons.
Mr. Vijay Xalxo	Manager Programs Habitat for Humanity	Human Trafficking and Gender
Ms Shivakamy Iyer	State Representative (CRS Maharashtra)	Human Trafficking and Gender
Ms Sunita Lewis	Program Support Officer (CRS Mumbai)	Detailed Implementation Planning
Caritas & CRS Team	All Staff (National & Zonal Teams)	Facilitation, support and encouragement.
Mr. Kiran Jadav	Finance Officer (KSS)	Accounting
Mr. Loy D'souza	Auditor	Audit



**A.C. D'Souza & Associates,**

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We have examined the Balance Sheet as at 31<sup>st</sup> March 2009 and the Income & Expenditure Account for the year ended on the said date attached herewith Western Region Social Service Forum. These financial statements are the responsibility of the Trustees. Our responsibility is to express an opinion on these financial statements based on our audit.

We have conducted our audit in accordance with the auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by the trustees as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion the income and expenditure account and the balance sheet comply with the Accounting Standards issued by The Institute of Chartered Accountants of India.

Fixed Assets are recorded at cost less depreciation. Depreciation has been claimed during the year at Written Down Basis.

Investments are made in the name of the trust.

The Ex. Secretary has sanctioned expenses of Rs. 224,000.00 without proper authority - refer significant accounting policies.

We report that as required by Sub section (2) of section 33 and section 34 and rule 19 of the Bombay Public Trust act 1950 we enclose our report on the matters specified therein.

We have obtained all the information and explanation which to the best of our knowledge and belief were necessary for the purpose of our audit.

In our opinion proper books of account have been kept by of Western Region Social Service Forum so far as appears from our examination of these books.

In our opinion the balance sheet and income and expenditure account read together with the Significant Accounting Policies disclosed by the of Western Region Social Service Forum, give a true and fair view of the assets and liabilities arising from transactions of the trust and the revenue collected and expenses made during the year.

A. C. D'SOUZA & ASSOCIATES  
CHARTERED ACCOUNTANTS



PROPRIETOR

A. C. D'Souza & Associates  
Chartered Accountants

604, Kairav Mahindra Gescro,  
Ram Mandir Road, Goregoan(W)  
Mumbai 400 104

A. C. D'Souza

**The Bombay Public Trusts Act 1950**  
**SCHEDULE - IX C**  
(vide rule 32)

Statement of income liable to contribution for the year ending 31st March 2009  
Name of the Public Trust : Western Region Social Service Forum

Reg. No. F - 23262 (Mum)  
Rs.

I	Income as shown in the Income and Expenditure Account - Schedule IX	2,139,619
II	Items not chargeable to Contribution under section 58 Rules 32 :	
(I)	Donations received from other Public Trusts/Dharmadens	
	Grants received from Govt. and local authorities	
	Interest on Sinking or Depreciation Fund	0
	Amount Spent for the purpose of secular education	0
	Amount spent for the purpose of medical relief	
	Amount spent for the purpose of veterinary treatment of animals	
	Expenditure incurred from donations for relief of distress caused by scarcity/drought, flood, fire or other natural calamity	0
	Deductions out of income from lands used for agricultural purposes :	
	a. Land revenue and local fund cess	
	b. Rent payable to superior landlord	
	c. Cost of production, if lands are cultivated by trust for agricultural purposes	
	Deductions out of income from lands used for non agricultural purposes :	
	a. assessment cesses and other Government or Municipal Taxes	0
	b. Ground rent payable to the superior landlord	
	c. Insurance premia	0
	d. Repairs at 10% of gross rent of Building let out	
	Cost of collection of income or receipts from securities stocks, etc. at 1% of such income	
	Deductions on account of repairs in respect of buildings not rented and yielding no income, at 10% of the estimated gross annual rent	0
	<b>Gross annual Income Chargeable to Contribution</b>	<b>Rs. 2139619</b>

Certified that while claiming deductions admissible under the above schedule, the trust has not claimed any amount twice, either wholly or partly, against any of the items mentioned in the schedule which have the effect of double deduction

Address of the Trust :  
Eucharistic Congress Bldg. III,  
5, Convent Street,  
Mumbai 400 001

Trustees

Mumbai

Contribution to CC is 2% of 21,39,619 = Rs.42,793.00

for A. C. D'Souza & Associates  
Chartered Accountants

A. C. D'Souza  
Proprietor.





A. C. D'Souza & Associates  
Chartered Accountants

604, Kairav Mahindra Gescro,  
Ram Mandir Road, Goregoan(W)  
Mumbai 400 104

A. C. D'Souza

**The Bombay Public Trusts Act 1950**

**SCHEDULE - IX**

(vide rule 17(1))

Name of the Public Trust : **Western Region Social Service Forum**

Registration No. : **F - 23262 - (Mum)**

Income & Expenditure Account for the period

1st April 2008 to 31st March 2009

Expenditure	Rs.	Rs.	Income	Rs.	Rs.
Expenditure in respect of properties			Rent - accrued/realised		0
Rates, taxes, cess		0			
Repairs & maintenance		0			
Salaries		0			
Insurance			Interest - accrued/realised		
Depreciation			on securities	64,000	
(by way of provision/adjustment)			on saving bank account	21,487	85,467
Other expenses			on fixed deposit account	0	
Establishment Expenses		104,850			
Remuneration to Trustee - Ex Soc.		60,000	Dividend		0
Remuneration - case of a math to					
the head of the math incl his					
household expenditure, if any					
Legal Expenses			0 Donations in cash or kind		
Audit Fees		3,000	Foreign Donations	1,572,187	
Contribution and Fees		13,743	Local Donations		
Amount written off :			a. Trust	0	
a. bad debts			b. others	481,965	2,054,152
b. Loan Scholarship					
c. Irrecoverable rents			Grants		
d. other items					
Miscellaneous Expenses			Income from other sources:		
Depreciation		45,370	other income	0	
			Interest and fines from members	0	0
			Interest on income tax refund	0	
			any other income	0	
Amount transferred to reserve or					
specific funds					
Expenditure on objects of the trust		1,710,784	Transfer from reserves		
a. Religious	0				
b. Educational - annuities	0				
c. Medical relief	0				
d. Relief to poor/floods	0				
e. Other charitable objects	1,710,784		Deficit carried over to Balance sheet		0
Surplus carried to balance sheet		201,872			
<b>Total</b>		<b>2139619</b>	<b>Total</b>		<b>2139619</b>

As per our report of even date attached  
for A. C. D'Souza & Associates  
Chartered Accountants

A. C. D'Souza  
Proprietor.

Mumbai :

Trustee

A. C. D'Souza & Associates  
Chartered Accountants

604, Kairav Mahindra Gescro,  
Ram Mandir Road, Goregoan(W)  
Mumbai 400 104

A. C. D'Souza

The Bombay Public Trusts Act 1950

SCHEDULE - VIII

(vide rule 17(1))

Name of the Public Trust : Western Region Social Service Forum

Balance Sheet as at : 31st March 2009

Registration No. :

F - 23262 - (Mum)

Funds & Liabilities	Rs.	Rs.	Property and Assets	Rs.	Rs.
Trust Funds or Corpus			Immovable Property - At cost		
Balance as per last balance sheet		1,000	Balance as per last balance sheet	0	0
			Add : Additions during the year	0	
			Less : Sales during the year		
			: Depreciation upto date	0	
Other Earmarked Funds :			Investments - At Cost		800,000
(Created under the provisions of the			(market value of the above investments)		
trust deed or scheme or out of the			Movable assets - at cost		
income)			Balance as per last balance sheet	226,853	
Depreciation Fund			Add : Additions during the year	0	
Sinking Fund			Less : Sales during the year	0	
Reserve Fund - Jeep fund	650,000		: Depreciation upto date	45,370	181,483
other funds - endowment fund	643,957	1,293,957	Loans (Secured or Unsecured)- (Good/Doubtful)		
Loans (Secured or Unsecured)			Loans Scholarships		0
From Trustees			Other Loans- collection to be paid		
From others			Advances		
Liabilities			to trustees - Ex. Secretary - overdrawn	25000	
for expenses	972		to coordinators - overdrawn salary	60000	
for advances	0		to coordinators - overdrawn expenses	60	
for rent and other deposits	0		to deposits -	0	85,060
for sundry credit balance	0		Income Outstanding		
- members saving balance	0		Rent		
- members capital	0	972	Interest		
			Other Income-income tax refund due	6,592	6,592
Income & Expenditure Account			Cash and Bank Balances		
Balance as per last Balance sheet	512,046		Saving Bank Accounts	401,636	
Less : appropriation if any			Fixed Deposit Accounts	500,000	
Add : surplus	201,872		Cash on Hand - with trustee	0	
Less : deficit	0	713,918	- with manager	35,074	936,712
Balance carried forward			Income & Expenditure Account		
			Balance as per last Balance sheet		
			Less : appropriation if any		
			Add : Deficit / Less : Surplus		
			Balance carried forward		
Total		2009847	Total		2009847

As per our report of even date attached  
for A. C. D'Souza & Associates  
Chartered Accountants

A. C. D'Souza  
Proprietor,  
Mumbai :



Income outstanding : If any  
rent/interest/other income  
The above balance sheet to the best of our belief contains  
a true and fair account of the Funds & Liabilities and Property  
& assets of the trust as on the 31st March 2009

Trustee