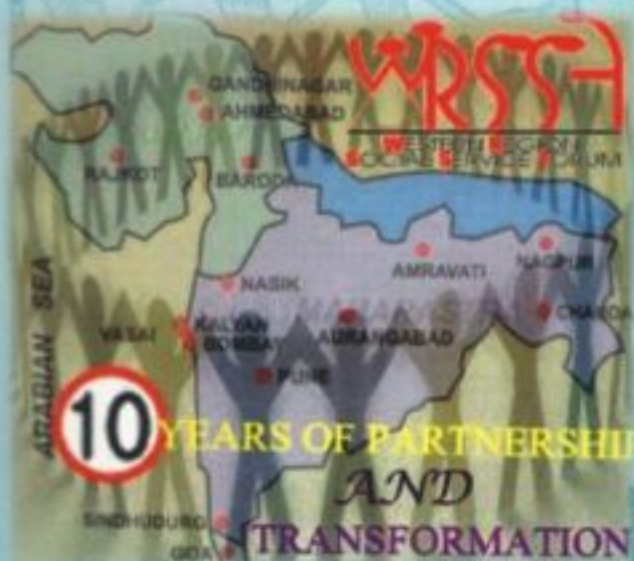




Annual Report
April 2010 – March 2011

Western Region Social Service Forum



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Our Strengths and Inspirations

Sr.	Diocese/ Organization	Director	Bishop
1	Nagpur Multipurpose Social Service Society	Sr. Daya Mathew	Archbishop Abraham V.
2	Centre For Social Action- Bombay	Fr. Elias Gonsalves	Cardinal Oswald Gracias
3	Jeevan Vikas Sanstha- Amravati	Fr. Jolly Puthenpura	
4	LOKSAMGRAHA Social Service Society- Chanda	Fr. Pius Mathew	Bishop Vijay Anand CMI
5	Kaira Social Service Society- Ahmedabad	Fr. Joseph Appavoo	Bishop Thomas Macwan
6	Sabarmati Samruddhi Seva Sangh- Gandhinagar	Fr. Salvadore Fernandes	Archbishop Stanislaus Fernandes SJ.
7	Caritas Goa	Fr. Valeriano Vaz	Archbishop Filipe Neri Ferrao
8	Aurangabad Diocesan Social Service Society	Fr. Wilfred Saldanha	Bishop Edwin Colaco
9	Navjeevan Trust- Rajkot	Fr. Thomas Mathew	Bishop C. C. Jose C.M.I
10	Nashik Social Service Society	Fr. Suresh Sathe	Bishop Lourdes Daniel
11	Poona Diocese Social Service Society	Fr. Louis V.	Bishop Thomas Dabre
12	Vasai Janhit Trust	Fr. Baptist Lopes	Archbishop Felix Machado
13	Sindhudurg Diocesan Social Service Society	Fr. Elias Rodrigues	Bishop Alwyn Barreto
14	Khedu Vikas Mandal- Baroda	Fr. Richard Pereira	Bishop Godfrey de Rosario S. J.
15	Karunya Trust, Kalyan	Fr. Shibu Pullickal	Bishop Thomas Elavanal
16	Western Region Social Service Forum- Bombay	Fr. Francis Dabre	Archbishop Stanislaus Fernandes SJ. Archbishop Abraham V.



Our Trustees

Name	Designation
Archbishop Stanislaus Fernandes SJ	Chairman
Archbishop Abraham Viruthakulangara	Vice Chairman
Fr. Francis Dabre	Executive Secretary
Fr. Louis V.	Hon. Treasurer
Archbishop Filipe Neri Ferrao	Trustee
Bishop Lourdes Daniel	Trustee
Bishop Thomas Elavanal	Trustee
Bishop Edwin Colaco	Trustee



Acknowledgement

Today's world believes in professionalism, the corporate sector has already gone far ahead. The Non- Governmental-Organization (NGO) sector too is trying to become professional in all its endeavors and interventions. It has taken momentum and many NGOs are really become professionals, they too are working with updates of the world around and answering to the needs of the marginalized in a highly mechanized/technical way. This has attracted funding agencies and even Central, State and local governments

Western Region Social Service Forum too is trying to have a professional approach so that we become more effective; hence, at the regional and diocese level we have different policies, like Human Resource, Gender and Finance policies. Many of our dioceses have already these policies in place and others are on the way. The Forum is accompanying these dioceses.

Last ten years 2001-2011, the Forum has been conducting different capacity building programs for the Diocesan Directors and their senior staff members on different topics as per our analysis and needs. This year from July 2010 to Jan 2011, we discussed the project proposal called Saksham funded by Catholic Relief Services (CRS) at Forum and Zonal levels to assess the grassroots level situations on LIVELIHOOD. We have come up with four concrete plans; **Local Resource mobilization, Livelihood, Senior Managerial skills and Organization Development**. We had national level experts giving seminar to Diocesan Directors and their staff on Local Resource Mobilization, Training on Enterprise Development and Livelihood programs, Senior Managerial skills, at the beginning of June 2011.

The facilitating role played by the FORUM has created some impact at Vidarbha farmer's issue of suicide, as lots of trainings were conducted. Our three Diocesan partners of Vidarbha have done lots of good works at the grass-root level.

I thank all the members of our General and Governing Body for their constant guidance and support. I am grateful to Caritas India and Catholic Relief Services staff members for their financial and professional guidance to me and our staff. We wish successes to Caritas India on their golden Jubilee.

Fr Francis Dabre

Executive Secretary

Introduction

The WRSSF was initiated in 1996 and was registered in 2001 under the Societies Registration Act Maharashtra and Foreign Contributions Regulation Act in 2006.

WRSSF is the social development wing of the Western Regional Bishop's Council. WRSSF operates at Sarvodaya, St. Pius College Campus, Goregaon, in Mumbai. The Western Regional Bishops Council is the Apex Body of the Forum. The General Body of WRSSF consists of all the Bishops of the western region and all the diocesan directors of Diocesan Social Service Societies (DSSS). The western region forum is registered as a Society and a Trust. There are eight trustees. The regional forum director is the executive secretary and a diocesan director is appointed as the executive treasurer. The other six Trustees are the Bishops of the region. The regional forum is divided into 4 zones of Marathwada, Konkan, Gujarat and Vidarbha. For each zone a zonal in charge is selected from amongst the diocesan directors. This zonal division has been created to address the issues of vast area and diverse cultures in the region.

Vision of WRSSF

"To establish a Just Society where Gospel Values of Love, Equality and Peace are lived and nurtured"

Mission of WRSSF

"To promote the integral human dignity of all through a process of Empowerment of the poor and the marginalized"

Main Objectives of WRSSF

- To promote noble values and facilitate integrated human development.
- Train Personnel for promoting development and education
- Promote activities connected with ecological and environmental concerns.
- To provide forum of ideas and information to prepare and share educational materials and experience in the field of developmental work and facilitate joint action.
- To conduct research, documentation, seminars, training courses and furthering the objectives of the forum.
- To organize resource teams for different types of programs and provide thier services to all the member dioceses of the region.
- To promote peoples participation leading to peoples organisation for development work and represent the region to the various authorities for justice and peace.

Key Events of the Year

Development of Human Resource Policies for the Forum

The NGOs today has to meet growing demands for better quality services and increasing competition from other nonprofit organizations. Because of these circumstances they have to become more professional in their activities. Thus it demands creating certain system and policies for the organization towards professionalized functions.



Human resources policies provide framework by which employees are expected to perform in a particular manner in the workplace. These policies are written statements of the organization's standards and objectives and include all areas of employment, including recruitment, compensation, termination, benefits, employee relations and leaves of absence. They contain rules on how employees must perform their jobs and interact with each other.

HR policies ensure that it complies with relevant legislation, employment contracts and collective agreements. These policies reduce the risk of organizational liability or employee lawsuits. Policies address various areas that are critical to the organization's mission, thus ensuring operational efficiency. They clarify expectations of performance and behavior and help create the desired culture. On the other hand, HR policies protect employees from arbitrary and discriminatory actions by management. Employees can refer to the policy manual in case of conflict or disagreement. Policies contain general guidelines for behavior, which employees are usually asked to acknowledge in a written form. They also define consequences if the rules aren't followed, such as various forms of disciplinary action, including termination. As policies may not cover all situations, they should provide management with the flexibility to make decisions based on individual circumstances. Organizations may have varying sets of policies for different groups of employees. Senior management has the authority to approve policies for implementation.

Formulation of the WRSSF Human Resource Policy (HR):



The forum organized a brainstorming meeting with the Diocesan Social Service Society directors and governing body to have a HR policy for the Forum. It drafted the policy. The forum consulted Mr. Adrian Rosario for review of the document and necessary feedback. The HR policy document was redrafted and presented it to the DSSS Directors before placing at General Body Meeting (AGBM). The DSSS directors also

provided valuable inputs on the forum HR policy. The final draft of the policy was presented to the General Body in a special AGM called on 10th December 2010 at Navsadhna Pune. The General Body after reflecting minutely mandated the Human Resource Policy to be effected from January 2011.

Development of Gender Policy of the Forum towards Gender Mainstreaming



Gender mainstreaming is a strategy for institutionalizing gender concerns within NGOs and their development projects. The term gender mainstreaming is concerned with gender equality. Gender mainstreaming involves both the integration of women into existing systems as active participants, and to changes to the existing systems to reduce gender inequalities stemming from women's disadvantaged position in society. As such, gender mainstreaming is both a technical and political process requiring changes in the cultures, values and practices of organizations for

the purpose of confronting gender inequality. Gender mainstreaming has been adopted by international agencies to address the root causes of gender inequality "which can be found in the social structures, institutions, values and beliefs which create and perpetuate women's subordination"

Drafting of the Gender Policy:



The Caritas India West Zone had organized a workshop on gender policy on 26th – 27th August 2010 at Sarvodaya, St. Pius College campus, Mumbai. Sr. Helen Saldanha In-charge CBCI Commission for Women along with Ms. Shimrey from Caritas India facilitated the workshop. Sr. Helen spoke about how to ensure application, evolve Gender Policy and influence this GP while working in the field of development sector and empowerment women at the grass root level. She stressed that; Gender mainstreaming is our

responsibilities. Ms. Shimrey provided guidelines and perspective for framing gender policy by improved understanding on gender, related concept and perspectives, clarity on the component of the policy.

WRSSF took it forward to frame gender policy for the forum as a step to confront gender inequality. It organized Two-day's workshop on 9th December 2010 on importance of institutionalization of Gender Policy in collaboration with Caritas India for Directors and Key staff of the DSSSs so that each diocese facilitated by Sr. Helen Saldanha in charge CBCI Commission for Women. Sr. Helen Saldanha, made everyone realize that "the full and complete development of the society requires the maximum participation of women on equal terms with men in all fields". She emphasized that it needs a conscious and continuous efforts to achieve a balanced environment at organizational level and also at the partner level. Framing a Gender policy is a commitment towards those efforts. The overall effort is to provide an enabling environment for women within the organization, various partners and the communities with whom we are working and strengthen the gender sensitivity among all.

WRSSF drafted Gender Policy for the forum as part of its efforts to create a gender balanced functioning in development programs. The Gender Policy of WRSSF is based on the principle that gender inequality is about unequal power relations between men and women. It provides a framework for removing inequality and power relations between men and women employees in the organization as well as with the program beneficiaries. It also provides a framework for removing

inequality among men and women and attempts to eradicate gender discriminatory attitudes and structures within its partner organizations.

All Diocesan directors were present for the workshop. The draft Gender Policy of WRSSF was shared with the directors and Sr. Helen Saldanha. The valuable feedback has been incorporated and final draft has been prepared. On approval by the AGBM the Gender Policy will come into effect from July 2011 at the regional forum. The Forum has shared the gender policy draft to all the partners. Most Dioceses have already begun working on policy making.

Implementation of Projects

Project Farm- : (2008-2011)

The Second Year of Phase I of FARM project began in July 2010. Since then varied activities are being implemented to empower the marginalized farming community in Vidharbha. In the last six months a few changes could be observed. Interventions have helped improve the quality of staff employed and also the overall implementation of the program.



Types of Programmes undertaken

1. Documentation Skills Enhancement Programme for Co-ordinators:

In this workshop documents maintained were assessed through sharing by partners. The workshop which was held on 16th July 2010 also trained the staff to conduct FG meetings. A practical demonstration on field was also done.

2. Training of Finance Management:



Training on Finance Management was held in Pune from 12th to 14th Sept.2010 Directors and accountants from West Zone Dioceses attended the training. Topics like Cash Flow, Audited Statements and Tally Accounting were discussed. Mr. Joseph Fonseca Finance Manager for West Zone was the Chief facilitator.

3. Training on Organic Farming and Certification:



Two day training on 21st and 22nd September was conducted in Nagpur on Organic Farming and Certification. Mr. Bhagchandra Katre from VERITAS India (Certification Agency) and Mr. Sontakke, (Organic Farming) conducted the training.

4. Visits to Department of Bio Organics , NABARD and MREGA Tehsildar's office:

Visits were made to the above mentioned offices in Nagpur and Amravati by Forum Staff to get information on lines were benefits could be availed for the DSSS beneficiaries (Farmers/ Agricultural community)

5. Monthly Monitoring and Technical Support Visits:

These visits are made by Forum staff every month to each diocese to monitor the programme as well as to support the effective implementation of the project. Technical problems are tackled. These visits help to motivate and strengthen the DSSs staff as well. Besides visits were also made to document changes in the lives of the farmers through case studies so that the same could be reported.

Meetings conducted for Organic model group formation for rabbi season. In month of October 4 group meeting taken at Kulangana, Gotali, vastapur, Somwarkheda by Mr.Bhima in which need of wheat or gram crop group necessity was explained.

Methods of group were also told the organic farmers group. Similarly at Chanda on 27 Oct.10 Conducted at Bhedoda with demonstrations of Jeevamrut and at Nagpur on 1/11/10 at Khairi conducted meeting.

Alternative and profitable cropping training at Amravati and Chanda were conducted on 05/10/2010 at Kulangana (Bu.) of Amravati and 28th Oct 10 at Ranveli conducted a training on Profitable cropping system 23 farmers were attended this training. Explained about Organic farming benefits and Jeevamrut and Dashparni are Making technique to the farmers.

6. Quarterly Review Meetings of 3 Dioceses:



To Review and Monitor the project activities quarterly meetings were held on the following dates in the following dioceses. On 26th October 10 Quarterly review meeting was conducted in Ballarpur in which all the three diocesan project coordinators presented the quarterly progress reports, along with forum report. Members evaluated and reviewed all the activities implemented during the quarter. Some decisions were precisely write report of Quarterly

Review meeting, forum staff plan activities of diocese for next quarter for a 1 hour, Result based performance matrix need to be sharpened and shared with the DSSS staff and linkages of govt. need to be strengthened.

7. Exposure at Model farm at Yavatmal:



Exposures visits were also organised in November 2010 by the Dioceses of Amravati and Nagpur and in June 2011 by dioceses of Chanda which was facilitated by the Forum Staff to the farm of Mr. Subhash Sharma a renowned

farmer in Yavatmal, who practices organic cum natural farming since fifteen years and has never incurred losses in any season. He is also the promoter of indigenous seeds. This area and the resource person were identified by the staff of WRSSF. Model Farm Farmers and staff of JVS visited Matkar farm house, saw various technique of organic farming, Then moved towards Dhangarwadi and saw Fund system (a natural way of providing irrigation to people, their community participation is a great insight to those who visit the area).

8. Exposure for 10 Key Staff to Organic Farm Models:

The exposure and awareness of the best practices and the models are needed for effectiveness. Exposures help in better perception and enhanced knowledge. Hence to equip the DSSS staff with these skills, this exposure was organized to Nagargaon village in Tehsil Shirur.

9. Promoting Agency visits for resource mobilization:

Mr. Bhimashankar along with Mr. Sagar Kanhere Amravti staff visited Collector office, ZP, Tribal Dev. Office, SAO offices and collected details of various scheme .For MREGS IEC planning KOSHISH NETWORK meeting attended at Collector office and Tehsil of Chikaldara for properly planning of MREGS, Gramsabha, and Awareness with respective NGOs. Collector Mrs. Richa Bagla also appreciated the land treatment activity of Amravti Diocese.

Mr. Ramprasad Farm Coordinator and Technical person Mr. Deendayal Naukaria, Nagpur along with Mrs. Jacintha visited Agriculture Dept. Nagpur office to discuss with various scheme implemented through Agriculture. Agriculture dept will be giving horticulture scheme for 10 farmers in April 2011.

Bhima visited to Panchayat Samiti Rajura of Chanda diocese disscussed with agriculture dept. Then came to know those farmers were getting 50% concession for wheat and Gram seed. This information was shared to Amravati and Nagpur diocese.



10. QUARTERLY NEWS MAGAZINE:



The training on Documentation has helped the participants realize the importance of documentation for result based implementation of the project. Capacity within the staff already existed it only needed to be enhanced through encouragement and initiatives, and thus they have initiated to release a Quarterly Newsletter updating the stakeholders of the successes they have achieved in the last quarter as well as in the

quarters to come. The magazine will also update the direct beneficiaries on new Govt. schemes and access to them for enhanced linkages with Govt. The Quarterly Newsletter was released by the Vice Chairman of the Forum, Archbishop Abraham Viruthakulangara at Nagpur, Director Fr. Francis Dabre was also present.

11. GENDER APPLICATION IN THE PROGRAMME:

The women participation is also seen in the implementation of the project. Women victims of suicides are being given Income Generating Programs (IGP) according to their capacity and they are implementing these properly. Women are also part of the Integrated Agriculture Development Committee (IADC) and Village Development Committees (VDC) groups which function regularly. They are also part of exposures and trainings which sees their active participation. Even in IADC meetings or Farmers Groups meetings their presence is felt.

12. INTEGRATION:

The activities in this project have been planned in such a way that they get integrated with other social development activities of the Forum. For example livelihoods trainings help build the capacities of not only the DSSS staff of FARM programme but also staff of other DSSS programmes. Another instance is of building of structures within the diocese. This activity directly gets integrated with another project called MIDAS (Maharashtra Integrated Development for Action; which also is working on systems and structures within the diocese.

13. SUSTAINABILITY / OUTCOME:



We have completed one year of a full-fledged Natural Resource Management Programme. At the end of this one year we observe the following outcomes that will lead to sustainability after the completion of the project.

- DSSS staff has enhanced skills to train Animators and other Group and Committee leaders on concept of watershed and land treatment activities.
- DSSS staff is also equipped with skills to prepare maps, like baseline map, hazard map, etc.
- Due the enhanced skills of DSSS staff, the land treatment activities have been completed in all the 3 dioceses.
- Structures and systems are also built and are functioning effectively. Regular meetings of these structures like CDCs are taking place.



Project Sanrakshit: (2008-2010)



With women and children the most focal target groups, in Human Trafficking, CRS supported Project SANRAKSHIT has played a vital role in building partnerships and groups not only to understand this grave issue but also to act in very concrete manner and empower the vulnerable sections of the society. With the support from WRSSF at the DSSS level there were trainings on concept clarity on Human Trafficking, Awareness and sensitization for NGO/key staff on the issue of human trafficking, Adolescent children along with the wardens were sensitized, the

school and balwadi teachers sensitized, the vigilance committees were formed and strengthened capacities to deal with the issues of human trafficking. Numbers of persons capacitated by the DSSS level training as reported is 4331 which include 916 Institution heads and key persons of the organizations, 744 school and balwadi teachers, 1525 vigilance members of the groups that are formed by the respective DSSS in the region. About 1146 adolescent children were sensitized made aware about the risk situations.

Types of Activities Conducted:

With the help of a revised detailed implementation plan series of awareness and sensitization sessions were conducted from September to December 2010 in 15 dioceses for the NGO/Institution key staff, community people, women, adolescent children and wardens of the hostels. Goa diocese organized campaign to address human trafficking problem at Archdiocese level in Goa. They had series of training and awareness programs for the animators and volunteers in the diocese.

During the sessions in Nagpur, Archbishop Abraham V. was so touched by the commercialization of human beings; he urged all the religious institutions to pay a reasonable wage to persons employed by them. Also those in the social sector to make the marginalized communities more sensitized towards the issue.

The Bishop of Poona Rt. Rev. Dr. Thomas Dabre also announced that no religious institutions will engage children in to work in the diocese. Instead needy children below 18 years of age should be provided with support and education to live a better life.

Session on understanding Human Trafficking and Immoral Trafficking Prevention Act



Training on Concept Clarity and on Immoral Trafficking Prevention Act (ITPA) was conducted in Mumbai on July 19th and 20th 2010. The gender coordinators and program coordinators attended the training. Adv. Ms. Nandini Thakkar from Save the Children India and Ms. Mary Goretti Xalxo of

WRSSF facilitated the training. The concept clarification session was facilitated by Ms. Mary Goretti Xalxo.

Workshop on Legal Inputs was conducted for Co-ordinators in Mumbai Adv. Ms. Nandini Thakkar and Rajkot by Fr. P.D Mathew as facilitators for the respective workshops. They sensitized participants on ITPA, JJ Act of 1956, and IPC amended in 1986 focusing the legal provisions for trafficking prevention, and on Human Rights; also about various cells and departments that are engaged in Anti Trafficking activities for Networking.

Session on Micro-Counseling Skills for Coordinators



The coordinators have been in contact with the victims of human trafficking who needed skills to interact with the victims. They use counselling skills in their daily interactions with the people. However, sometimes it may be inappropriate for them to use their usual methods of support. Thus a session on Micro-Counseling skills for the Gender Coordinators and Program Coordinators was organized in November 16th and 17th at Navsadhna Centre in Pune. The session was conducted by Rev. Fr. George Cordeiro sj and Rev. Fr. Terrance

Murray. The coordinators were trained to be effective helpers in difficult or sensitive situations.

Number of persons sensitized at the Diocese Level under each category

The implementation of project Sanrakshit at the diocese level were carried on based on the review workshop conducted in Goa in February 2011. The Implementation plans were redesigned and diocese-wise activities were planned such as; sensitization of the key staff and institution heads, School and Balwadi teachers, Community vigilance groups formation and capacity building, Adolescent boys and girls of the boarding schools etc. The table below reflects types of programs conducted under each diocese and number of persons sensitized.

Dioceses	Key staff & institution heads	School & Balwadi Teachers	& Community Vigilance Groups formation & capacity building	Adolescents boys and girls	Total
Amravati	37	77	588	0	702
Aurangabad	35	0	0	0	35
Bombay	130	40	0	0	170

Chanda	35	162	0	786	983
Goa	40	0	600	0	640
Kalyan	90	98	142	32	362
Nagpur	172	98	70	0	340
Nasik	58	56	0	0	114
Pune	80	62	0	72	214
Sindhudurg	25	-	60	-	85
Vasai	58	0	65	256	379
Ahmedabad	50	47	0	0	97
Baroda	0	0	0	0	0
Gandhinagar	25	104	0	0	129
Rajkot	81	0	0	0	81
Total	916	744	1525	1146	4331

Development of Field Guide:

As part of capacity building and a tool for information on Human Trafficking the WRSSF has compiled book "Understanding Human Trafficking" supported by CRS Gujarat. This book focused especially for the use of Coordinators and Animators of the DSSS partners who are working at the grass roots level. This was released by His Eminence Cardinal Oswald Gracias on 10th December 2010 at Navsadhna Pastoral Centre Pune on Occasion of International Human Rights Day.



CD on Awareness Songs on Anti-Human Trafficking:

While implementing project Sanrakshit it was felt that the grass root level workers needed IEC materials, visual materials, films etc. Making of audio and video CD was an effort to aware grass root community about Human Trafficking. Concepts were developed by WRSSF team. The songs were composed and sung by Fr. Ramesh D'Souza. The audio CD "**Hame Bachao - Hame Utthao**" was released by His Eminence Cardinal Oswald Gracias on 10th December at Navsadhna Pastoral Centre Pune on Occasion of International Human Rights Day.

Success Story: After effect of the awareness programs on Human Trafficking

A Story of Abduction: (Amravati)

A boy called Sanjay Gathe, age 13 years old from Bardi village studying in Municipality School, Parathwada every day used to go to school walking. One day after the school when he was returning home an unknown person approached him and taking all his personal details. The stranger man took all information by asking his name, his family and family background, about his village etc. Later he gave him something to eat and forced the boy to accompany him. He also threatened the Sanjay if he did not go with him so in fear Sanjay accompanied. The man took Sanjay to a place called Bahiran which is on the Border of Maharashtra and MP. There he started misbehaving with Sanjay. At that two boys on bike going towards Paratwada reached and saw what that man was doing to Sanjay. They stopped and questioned the man why was he misbehaving with Sanjay. Sanjay started crying and narrated the story that the man brought him to that spot forcefully. He informed that the man was not related to him. He had threatened to kill him. The two boys asked him to leave Sanjay or else they will complain police and get him arrested. The man got scared by these two boy's intervention and left Sanjay and ran away. The boys then reached Sanjay to his house safely. This is one of the results of sensitization programs conducted by Amravati DSSS.

Capacity Enhancement Programme (CEP): (2009-2012)

"CEP" as it is known is geared to develop dioceses in the Western Region with better skills and knowledge so that they are equipped to utilize their resources in the best possible manner for services of the poor and marginalized.



Workshop on Livelihood issues at Regional Level held on 20th July 2010: Mr. John from CRS Gujarat had facilitated a session on "Livelihoods. Directors and key staff had contributed during the session and many issues had aroused regarding livelihoods in rural and urban areas. The concept of livelihood was clearly understood and each zone then decided to have a separate meeting zonal wise and likewise each zone conducted their own meeting.

A Two-day Sensitization Workshop on Gender Policy was organized in collaboration with Caritas India for Directors and Key staff of the DSSSs so that each diocese is able to incorporate the policy in their organization for better working policies for women. It also acts as a Tool which highlights the various structural relationships between men and women.

Formation of Emergency Response and Support Team (ERST)



In the event of a disaster causing extensive damage and loss of life or casualties, the primary responsibility of the government is to provide humanitarian assistance to those affected by disaster. However many a time there isn't timely response from the government due to various reasons; if the ERST is established it will respond as quickly as possible and will act as an auxiliary to the government and other relief giving agency. The Western Region Social Service Forum and Caritas India West Zone

came out with an idea of forming an Emergency Response Support Team (ERST) in the western region. The Team comprises the professional social workers, the directors, religious men as well as women religious trained to respond to an emergency situation and to control the scene of emergency until appropriate external emergency service assume control. A core team to Coordinate ERST is formed which comprises Mr. Joseph Fonseca from Caritas India West Zone, Mr. Rajesh Machado CRS, and Mrs. Mary Goretti Xalxo from WRSSF. The role of the core team is to organize and facilitate the trainings and workshops on Disaster response and preparedness. It will create 1) A roster of Human Resource to readily accessible for disaster response, 2) Mini software for MIS and logistic is created, 3) A versatile plan for disaster response is available at each DSSS in the western region.



Workshop on ERST held in March 16th – 18th 2011 in Mumbai inaugurated by Most Reverend Bishop Bosco Penha. The Deputy Collector Mr. Kishan N. Jawle, Mr. Suresh Rao, Director, Governance, Advocacy and Corporate Relations CRS, Mr. Cletus Zuzarte West Zone Manager Caritas India honoured the occasion with their valuable presence. The workshop was on understanding Community Managed Disaster Risk Reduction and Disaster Assessment and Problem solving skills. Dr. Ashish Singh Associate professor Tata Institute of Social Science and Ms. Kirtimayi Mishra Programme Manager CRS Orissa facilitated the workshop.

Gujarat Zone Program on PRI:



A workshop on Panchayati Raj Institution on 28th & 29th March 2011 for Gujarat zone was organized through the initiative of Fr. Thomas Mathew the WRSSF zonal Coordinator. Sixty Four (64) participants from Ahmadabad, Gandhinagar and Rajkot participated. The participants were the Directors, Programme Coordinators, animators, SHG leaders, Local Leaders, Social Activists and youth groups. The two days programme was held at Navjeevan Trust Rajkot. Mr. Joseph Pateliya from

Ahmedabad-Behaviour Science Center was the resource person for two days programme. The two

days workshop contained Right to Information (RTI), Gramsabha Audit and Budget. The Gramsabha auditing and budget topic helped all the participants to become aware about Gramsabha and its functions.

Success Story on RTI

Lakhtar Center Rajkot DSSS, Gujarat:



This is an uneducated man Mr. Jayrambhai living in lakhtar village. He is one of the CBDP members. In olden time there was no road, no light, no water etc. Today Jayram bhai is one of the main leaders in that village. He is an uneducated man. He attended some training on Panchayati raj institution. During this training we have given an input session on different topics like RTI, Legal awareness, Human Trafficking etc. After attending our training today Mr. Jayram bhai is capacitated by our training and solving the problem at the village level. Since he attended our training he uses different terms and method to get correct information. After getting our training he is able read and write in his broken language to ask question in any department by using RTI. Through his initiative today in the village, people got water connection, ration, road etc. He is very much committed to his work also a lot of interest to work for the village people development. Today people respect him. Whenever he goes to any place either in Panchayats or other departments, he gets chair to sit. He got his work too done well and on time. He is a great person in that village.

One more interesting story is that Rodaniya village there was no road from many years. No vehicle can come and go. So one fine day women gathered together and went to ask permission for road making. Many times they went and came back finally it was granted by govt. and today road is made. People are easily moving from one place to another place.

Exposure visit of DSSS directors to MAHER:



An exposure visit to MAHER (Pune) was organized for DSSS Directors and Caritas India West zone team on 23rd February 2011. MAHER is an organization works on the issues of vulnerable children and battered women. The visit was organized to understand intervention strategies and best practices.

Livelihood Project initiative:

A perspective building on session on livelihood was conducted in July 2010 facilitated by Mr. John CRS. Mr. John explained about the concept of livelihood and sustainable livelihood opportunities. Based on which the DSSS partners were expected to provide basic livelihood situations of their respective DSSS. The information was collected and compiled by Mr. John along with the Forum Staff Mrs. Mary Goretti Xalxo. The information were shared with the directors and the area for a project was decided to initiate Livelihood project with emphasis on project management skills. Thus a project was designed based on the need analysis information of the DSSS partners. The outcome is "Project Saksham" supported by CRS Gujarat. The main areas of skills development and capacity building were identified as;

1. Human Resource, Finance and Gender Policies development
2. Management Information System (MIS)
3. Capacity building
4. Local Resource Mobilization
5. Diocesan Perspective Plan (DPP)

Zonal Level Meeting



Zonal Meetings on Livelihoods were conducted at each Zone so as to prepare their own plan for promoting sustainable livelihoods in various dioceses according to their local situation. These meetings were conducted for collective decision and ownership of the projects.

PROJECT SAKSHAM (Jan 2011- Dec. 2011) supported by CRS Gujarat:

Project "Saksham" is a Capacity Building Project supported by CRS to "Strengthening Internal Capacities of Western Region Social Service Forum [WRSSF]". This project is the outcome of perspective building on workshop on livelihood conducted in July 2010.

Major activities undertaken are:

Proposal development and sharing of the project with the DSSS directors and Zonal Coordinators:

Project Saksham was designed and written jointly by WRSSF and CRS. It was then shared with the DSSS partners. The final sharing of the proposal was held on 4th and 5th January 2011 and mutually agreed. The project focuses:

- To strengthen capacities of Diocesan directors and coordinators on Livelihood Security and Local Resource Mobilization
- To strengthen the capacities of Diocesan directors on Leadership and team management
- To Jointly develop & strengthen the policies on Gender and Finance for all the 15 Dioceses in Western India

Needs assessment workshop on managerial skills:



In the zonal Coordinators Meeting held in 4th & 5th January, 2011 it was expressed that the DSSS directors need capacity building in managerial skills. Thus a workshop was organized for the directors to identify the training needs on managerial skills of the directors. Fr. George Cordeiro sj conducted the need assessment session and following were recommended for the trainings;

- Skills on Team building
- Strategic planning
- Human resource management
- Managing workforce diversity
- Conflict resolution
- Quality management
- Leadership development and career management etc

Launching of project Saksham:



The project Saksham was launched by His Grace Stanislaus Fernandes sj Archbishop of Gandhinagar on 11th March 2011 at CRS office of Ahmedabad in the presence of Fr. Francis Dabre WRSSF Director, Mr. Suresh Rao CRS State Representative Gujarat, Fr. Elias Gonsalves Zonal Coordinator Konkan zone, Fr. Suresh Sathe Zonal Coordinator Marathwada zone, Fr. Salvador DSSS director, Gandhinagar, CRS staff team and WRSSF staff team.

Development of Detailed Implementation Plans:

The zonal coordinators and the WRSSF team along with CRS Gujarat met at Ahmedabad to develop a detailed implementation of project Saksham in March 2011.

Identification and contract building with the resource organization:

1. I Create India, Bangalore based organization has been identified to conduct livelihood trainings for the forum and DSS partners.
2. Xavier's Institute of Management Mumbai has been chosen as resource organization to facilitate managerial skills trainings for the WRSSF and its partners.
3. Think Strategic, a Bangalore based organization for facilitating training on Local Resource Mobilization has been identified.

SHARING AND COORDINATION

State level meeting:

State team members contain Caritas India, CRS and WRSSF staff. The state team members meet quarterly to discuss about work done, challenges and common issues to be taken up in the western region.

State team has now expanded by involving the Don Bosco's and Jesuits. It invites other likeminded people, organization and institutions to share and discuss common issues of the region and plans common programs like emergency response. This year we took Livelihood and Emergency Response as an issue of the region.

Forum Director's Meet:



The Forum Director Fr. Francis Dabre participated in Forum Director's meeting held in Guwahati and Bhopal for sharing and learning best practices. The Forum Director's meetings are held twice a year facilitated by Caritas India and CRS. The executive director of the

Caritas India too is present at this meeting. They share all projects that are implemented in the respective regions. The regional intricacies are shared and strategies are discussed to resolve them.

Zonal Coordinator's Meet:



In line with recommendation made by the Forum Evaluation, the Forum has already responded by dividing it into 4 zones making it culture – language specific. There had been zonal coordinators meeting conducted to discuss about HR, Finance and Gender policies. The zonal coordinators were involved in the need analysis process for skills on livelihood programs and suggesting cluster projects. The project Saksham is the outcome of

coordinated efforts of the zonal coordinators. The zonal coordinators were involved at every stage of proposal development, discussion and review of project Saksham and in deciding activities and also detailed implementation plans. This Four Zonal involved to anchor and the review and reflection implementation processes. The review and reflections activities of the Forum and DSSS are the main aspect of federated monitoring plan of the zonal structures. This is an interface opportunity between DSSS and forum.

GENERAL AND GOVERNING BODY MEET:

The General Body meets once in a year and Governing Body meet twice in a year which is month of July and December.

Governing Body Meeting:



The Governing body met to review the Human Resource Policy before placing it at the General Body meeting for approval. It took major decisions for recruitment of another project staff for project Saksham.

General body:



The year 2010 called a special General Body meeting in December to finalize the drafting of Human Resource and Gender policies of the forum. WRSSF presented and shared the draft copies of the HR and Gender policies to the General Body. The General Body approved and mandated the HR policy to be effected from January 2011.

At this occasion of the special general body meeting the Forum

director presented the draft copy of the Gender Policy and advocated for the need for formulating Gender Policy for the forum and the partners DSSS.

MIDAS/IDEA programs



Through MIDAS and IDEA programs the Forum facilitates DSSS' to integration of all Developmental organization are brought together to participate in development programs. The Forum encourages integration processes and builds their capacities through trainings and workshops based on the issues relevant to their situations and needs. The Forum has played an important role in encouraging the DSSS' to formulate and apply policies to the respective DSSS'.

The Forum participated in quarterly review of all MIDAS activities of the six dioceses; Kalyan, Vasai, Poona, Sindhudurg, Nasik and Aurangabad. It has helped these DSSS' to establish Thrust Areas Committees. The Forum Director has attended all Core Development Committee meetings of the DSSS. It has accompanied some of the DSSS' to revisit their Diocesan Perspective Plans.

Staff Development:

The forum staff participated in the Result Based Management and Finance Management workshops conducted by Mr. Joseph Fonseca Finance Officer and Mr. Cletus Zuzarte Caritas India West zone manager; organized by Caritas India west zone. This has helped the staff improve their performance better.

Gratitude

We express our heartfelt gratitude to Bishop Gregory CMI of Rajkot diocese for his guidance and support for the western region social service forum.

The WRSSF extends sincere gratitude to Rev. Fr. Jeetendra David of Poona Diocesan Social Service Society for six long years and Rev. Fr. Victor Pais of Sabarmati Social Service Society, Gandhinagar for their valuable contribution in the development of the societies and the people.

We sincerely thank CRS and Caritas India who have provided financial support, guidance and accompanied us in executing projects and programs in the region.

We appreciate the constant support, collaboration and guidance of all the DSSS directors, consultants and resource persons.

Welcome

We welcome Bishop CC Jose CMI of Rajkot to be a member of western region social service forum. We are proud that Bishop C.C. Jose has been the Hon. Treasurer of the Forum.

Hearty welcome to Rev. Fr. Salavadore Fernandes Director of Sabarmati Samrudhi Social Society and Rev. Fr. Louis V Director of Poona Diocesan Social Service Society to the family of Western Region Social Service Forum.

BIDDING FAREWELL TO OUR STAFF



Mr. Bhimashankar worked as a programme coordinator for Vidharbha FARM project of the WRSSF. He worked with WRSSF since September 2008 to January 2011. We wish him ALL THE BEST for his great future.

Annexure

1. Emergency Response Support Team members

Members	Organization/Diocese
Mr. Manuel Gonsalves	Janhit Trust (Vasai Diocese)
Mr. Joseph Varghese	Janhit Trust (Vasai Diocese)
Sr. Pooja SJB	Nagpur Multipurpose Social Service Society (Nagpur Diocese)
Fr. Jose Chakkalackal	Nagpur Multipurpose Social Service Society (Nagpur Diocese)
Mr. Mario Remedios	Center for Social Action (Bombay Diocese)
Ms. Clipsy Banji	Centre for Social Action (Bombay Diocese)
Fr. Benjamin Horo	Jeevan Vikas Sanstha (Amravati Diocese)
Mr. Nobin Salose	Jeevan Vikas Sansthan(Amravati Diocese)
Mr. Hemant Barse	Aurangabad Diocesan Social Service Society
Mr. Micheal H. Jagtap	Aurangabad Diocesan Social Service Society
Mr. Vinod Vasava	Khedu Vikas Mandal (Borada Diocese)
Mr. Jashwant Vasava	Khedut Vikas Mandal (Borada Diocese)
Sr. Betty George	Karunya Trust (Kalyan Diocese)
Sr. Edith Gonsalves-	Karunya Trust (Kalyan Diocese)
Fr. Anish Joseph	Navjeevan Trust (Rajkot Diocese)
Fr. Jomon Vattachira	Navjeevan Trust (Rajkot Diocese)
Fr. Simon Andrade	Sindhudurg Diocesan Social Service Society
Mr. Joseph J. Lobo	Sindhudurg Diocesan Social Service Society
Ms. Usha Patelia	Kaira Social Service Society (Ahmedabad Diocese)
Ms. Sunita Macwan	Kaira Social Service Society (Ahmedabad Diocese)
Mr. Anil Abhang	Nashik Social Service Society
Sr. Ila Kristi	Gandhinagar Diocese- Gujarat
Fr. Shaiji Kuttampuram	Gandhinagar Diocese- Gujarat

Mr. R. Alvin Devdas	Poona Diocese Social Service Society
Mr. Vijay S Dalvi	Poona Diocese Social Service Society
Fr. Savio M Fernandes	Caritas Goa- Archdiocese of Goa and Daman
Mr. Edgar F. Pinto	Goa Diocese
Mr. Joseph Fonseca	Caritas India-West Zone- core team member
Ms. Mary Goretti Xalxo	WRSSF - Core Team Member
Mr. Rajesh Machado	Catholic Relief Services- Core Team Member
Mr. Nirmal Minj	Caritas India-West Zone- Gujarat

2. FARM project - IEC Materials

Sr.	Type of Materials	Name
1	Leaflet	Environmental day celebration Theme : Save the Earth Save your self.
	Brochure	Year of the Forests 2011 : Save Forests.
2	Books	4 Books written by Subhash Palekar on Land nutrient management with organic horticulture, crop cultivation and wheat/rice/cotton organic cultivation book for each diocese 6 other books on 1.Techniques on Organic Farming ... 1.Techniques on Organic Farming ... Training Manual anual 2.A Conceptual Change in the NPK theory of Plant Nutrition 3.Matithle Moti.. By Manohar Parchure 4.Organic Farming ... A Ray of Hope for Indian Farmer. English and Marathi. 5.Smrudhisathi Sendhriya Sheti. Dilip Deshmukh 6.Shetkari Jathyath.... Sulabha Bhramho 7.Shetikara Shrimanth Waha Manohar Parchure.
3	Booklet	Organic farming by MOFF, Pune
4	Magazine	Baliraja(Jan -Dec 10) 1 year subscription
5	Painting	On vermicomposting and pest control tank at Amravati and Wall paintings in Nagpur.

6	Training Materials	Roles and responsibility of FG, IADC, VDC, types of organic farming technique, Formats of measurement book, muster rolls, payment books, drawing of structure
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THE BOMBAY PUBLIC TRUST ACT, 1950

SCHEDULE IX - C

Vide Rule 32

Statement of income liable to contribution for the year ending : 31st March 2011

Name of public Trust **WESTERN REGION SOCIAL SERVICE FORUM : GOREGAON , MUMBAI**

Registration No: F-23262 (Mumbai)

		Rs.
I.	Income as shown in the Income and Expenditure Account (Schedule IX)	2910938
II.	Items not chargeable to Contribution under section 58 and Rule 32 :	
(i)	Donation received from other Public trust and Dhamrnadas	
(ii)	Grants received from Government and local authority	
(iii)	Interest on sinking or depreciation fund	
(iv)	Amount spent for the purpose of secular education	
(v)	Amount spent for the purpose of medical relief	
(vi)	Amount spent for the purpose of veterinary treatment of animals	
(vii)	Expenditure incurred from donations for relief of distress caused by scarcity, drought, flood, fire, or other natural calamity	
(viii)	Deduction out of income from lands used for agricultural purpose:-	
(a)	Land Revenue and local Fund Cess	
(b)	Rent paid to superior landlord	
(c)	Cost of production, if lands are cultivated by trust	
(ix)	Deduction out of income from lands used for non agricultural purpose:-	
(a)	Assessment, cesses and other Government or Municipal taxes	
(b)	Ground rent payable to the superior landlord.	
(c)	Insurance premia	
(d)	Repairs at 10 % of gross rent of building	
(e)	Cost of collection at 4 % of gross rent of building let out.	
(x)	Cost of collection of income or receipts from securities, stocks etc, at 1 % of such income.	
(xi)	Deduction on account of repairs in respect of buildings not rented and yielding no income, at 10 % of the estimated gross annual rent.	
Gross Annual Income chargeable Rs.		2910938

Certified that while claiming deduction admissible under the above Schedule, the trust has not claimed any amount twice, either wholly or partly, against any of the item mentioned in the Schedule which have the effect of double deduction

For **VELERIAN RODRIGUES & CO**
CHARTERED ACCOUNTANT

V. I. Rodrigues
(V.I. RODRIGUES)
AUDITOR
Mem. no 103587

For **WESTERN REGION SOCIAL SERVICE FORUM : GOREGAON , MUMBAI**

[Signature]
Trustee

Dated : 24th April 2011
Place : Virar



VELERIAN RODRIGUES & CO
CHARTERED ACCOUNTANT
107, Unique apt.p.p.marg
Virar (w), Thane - 401303

SCHEDULE-IX
Vide Rule 17(11)

The Bombay Public Trust Act 1950
Name of the Public Trust:-

Registration No: F-23262 (Mumbai)

WESTERN REGION SOCIAL SERVICE FORUM : GOREGAON , MUMBAI

Income & Expenditure Account for the year ending 31.3.2011

EXPENDITURE		Rs.	Rs.	INCOME		Rs.	Rs.
To	Expenditure in respect of properties: Rates, Taxes, Cesses Repairs and maintenance Salaries Insurance Depreciation (by way of provision of adjustment):- Other Expenses	-	-	By Rent received <u>By Interest received</u> On Bank Account On Securities On Loans On saving Bank Account By Dividend		111,069.00	
To	Establishment Expenses			<u>By Donations</u> In Cash By Cheque		2,799,478.00	
To	Remuneration to Trustees			By other income LIFETIME MEMBERSHIP FEES By Transfer from Reserve		370.00	
To	Remuneration (in the case of a math) to the head of the math including his household expenditure, if any.						
To	Legal Expenses						
To	Audit Fees						
To	Contribution and Fees Amount Written off: (a) bad debts (b) Loan Scholarship (c) Irrecoverable Rents (d) Bank Chgs						
To	Miscellaneous Expenses						
To	Amount transferred to Reserve or Specific Funds						
To	Expenditure on Objects of the Trust (a) Religious (b) Educational (c) Medical Relief (d) Relief of Poverty (e) Other Charitable Objects		2,777,664.00				
To	Surplus carried over to Balance Sheet		133,273.00				
			2,910,937.00				2,910,937.00

As per our report on even date
For Velerian Rodrigues & co

V. Rodrigues
Chartered Accountant
Dated : 24th April 2011

For WESTERN REGION SOCIAL
SERVICE FORUM : GOREGAON , MUMBAI

[Signature]
1) Trustee
[Signature]
2) Trustee



THE BOMBAY PUBLIC TRUST ACT, 1950
SCHEDULE VIII [Vide Rule 17(1)]
Registration No: F-23262 (Mumbai)

Name of the Public Trust:	WESTERN REGION SOCIAL SERVICE FORUM : GOREGAON , MUMBAI
Balance sheet as at:	31st March 2011

FUNDS AND LIABILITIES		Rs.	Rs.	PROPERTY AND ASSET	Rs.	Rs.
Trust Funds or corpus:			1,000.00	Immoveable Property :-(at cost)		
				LAND		
				BUILDING		
Balance as per last Balance sheet				Balance as per last balance sheet...		
added during the year				Addition during the year...		
(Given Detail)				Less: Sales during the year		
		-	-	Depreciation upto the date	400,000.00	
Other earmarked funds				Investment:- IN HDFC BONDS		
(Created under the provision of the Trust deed or out of the income)				F.D With Bank	533,301.00	
				add : Int Receivable		933,301.00
				Note : The market value of the above investments Rs.....		
Depreciation Fund	-					
Members Deposit						
Reserve Fund	-	650,000.00		Furniture & Fixtures:-		
Endowment fund	-	783,557.00		Balance as per last balance sheet ...	226,321.00	
				Addition during the year...		
Loans (Secured & Unsecured)				Less: Sales during the year		
From Trustees	-			Depreciation upto the date	37,150.00	189,171.00
From Others	-			Rece. On A/C Soviner		
				Loans (Secured or Unsecured)		
Liability				Goods / Doubtful		
For Exps TDS Payable	-	972.00		Loans scholarsip Receivable		
For Advances	-			Other loans		
For Rent & other deposits	-			Meter Deposit		
For Sundry credit balance	-			To Trustees		
Income & Expenditure Account				To Employees		
Balance as per last balance sheet	928,909.00			To Contractor		
Less: Appropriation if any				To Lawyers		
Add: Surplus as per I & E A/c	133,273.00			To Others		16,192.00
				T.D.S		
Less : Deficit as per I & E A/c	-	1,082,182.00		Rent		
				Interest		
				Other income		
				Cash	9,200.00	
				In SB A/c with BOB		
				Current A/c with BCCB	1,349,847.00	1,359,047.00
				In Fixed Deposit account with bank		
				with manager		
			2,497,711.00			2,497,711.00

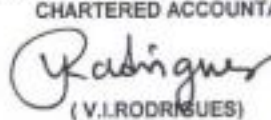
As per our report on even date
For Valerian Rodrigues & co

Chartered Accountant
 ADDITOR
 Memb no 103587
 Dated : 24th April 2011
 Place : Virar

Income outstanding: (if accounts are kept on cash basis)	
Rent	
Interest	
Other income	
Total R:	

The above Balance sheet to the best of my belief contains a true account of the fund and liability and of the property & asset of the trust



Velerian Rodrigues & Co Chartered Accountant 107, Unique apt.p.p.m Virar (w), Thane - 401303		REPORT OF AN-AUDITOR RELATING TO ACCOUNTS AUDITED UNDER SUB-SECTION (2) OF SECTION 33 & 34 AND RULE 19 OF THE BOMBAY PUBLIC TRUST ACT.	
Registration No: F-23262 (Mumbai)			
Name of the Public Trust: WESTERN REGION SOCIAL SERVICE FORUM : GOREGAON , MUMBAI			
For the year ending on 31.3.2011			
a) Whether accounts are maintained regularly and in accordance with the provision of the Act, and the rules:		YES	
b) Whether receipt and disbursement are properly and correctly shown in the accounts		YES	
c) Whether Cash balance and vouchers in the custody of the manager or trustee on the date of audit were in agreement with the accounts:		YES	
d) Whether all the books, deeds, accounts, vouchers or other documents or records required by the auditor were produce before him		YES	
e) Whether a registered of moveable and immoveable properties is properly maintained, the changes their in are communicated from time to time to the regional office and the defect and inaccuracies mention in the previous audit report have been duly compiled with;		YES	
f) Whether the manager or trustee or any other person required by the auditor to appear before him did so and furnish the necessary information required by him;		YES	
g) Whether any property or funds of the trust were applied for any object or purpose other then the object or purpose of the trust.		NO	
h) The amount of outstanding for more then one year and thwe amounts written off, if any		NIL	
i) Whether tenderers were invited for repair or construction involving expenditure exceeding Rs. 5000/-		NIL	
j) Whether any money of the public trust has been invested contrary to the provision of section 35;		NO	
k) Alienation , if any, of the immoveable property contrary to the provision of Section 36 which have cometo the notice of the auditor;		NO	
l) All cases off irregular, illegal or improper expenditure, or failure or omission to recover monies or other property belonging to the public trust or of loss or waste of money or other property thereof ,and was in consequence of breach of trust or mis application or caused any other misconduct on the part of the trustees or any other person while in the mannagment of the trust;		NO	
M) Whether the budget has been filed in the form provided by rule 16 A		YES	
n) Whether maximum and minimum number of the trustees is maintained		YES	
o) Whether meetings are held regularly as provided in such instrument		YES	
p) Whether the minute books of the proceeding of the meeting in maintained		YES	
q) Whether any of the trustees has any interest in the investment of the trust		NO	
r) Whether any of the trustees is debtor or creditor of the trust		NO	
s) Whether irregularities pointed out by the auditors in the accounts of the previous year have been duly compiled with by the trustees during the period of audit		NIL	
t) Any spesial matter which the auditor may think fit or necessary to bring to the notice of the deputy or Assistant charity commisioner.		NIL	
Place : Virar		For Velerian Rodrigues & Co CHARTERED ACCOUNTANT	
Dated : 24th April 2011		 (V.L.RODRIGUES) AUDITOR Memb no 103587	

